

## West Harptree Parish Council Grant Application Form

Please read through the Grant Policy before completing the application. Please write clearly in the answer spaces or complete electronically.

If you need any assistance with completing this form, please contact:

The Clerk

Email: [clerk@westharptreeparishcouncil.co.uk](mailto:clerk@westharptreeparishcouncil.co.uk)

### **Section A – Please give the full name and address of the organisation applying for the grant and contact person.**

|   |  |  |
|---|--|--|
| Name of Organisation or Individual  |  |  |
| Organisation or Individual details<br>Include address, email, telephone number, website                         |  |  |
| Is this organisation a profit-making concern?      Yes/No   | If this organisation is a registered charity, please provide charity number..... |  |
| Please provide a brief description of your organisation (i.e. what does it do)                                  |  |  |
| Contact person<br>Enter details of a contact person if we have a question in relation to this grant application | Name   |  |
|   | Address<br>(if different to above)   |  |
|   | Telephone  |  |
|   | Email  |  |

### **Section B – details of requested grant**

|                                     |  |
|-------------------------------------|--|
| Grant amount being applied for?     |  |
| Total amount of project/event/items |  |
| Reason for grant application        |  |

|  |  |
|--|--|
| How it will benefit residents of West Harptree and how many people in Hinton Blewett will benefit?   |  |
| When will the money be spent?  |  |
| If applicable, how will your organisation recognise the grant by the Parish Council (i.e. will it acknowledge support on stationery, website or promotional material)? |  |
| Who should the cheque be made payable to or what are the bank details for BACS payments?   |  |

**Section C – Please provide details of other sources of finance**

|   |  |
|---|--|
| Have you applied to any other body for a grant towards the proposed project?<br><b>If yes, please provide evidence, including the amount and the outcome.</b> |  |
| How else do you raise income?   |  |
| If this grant application fails, what would happen?   |  |

**Section D – Application and declaration**

I declare that to the best of my knowledge the statement made in this application form is true.

Signature.....  
(electronic submissions can use electronic signatures)

Print Name.....

Date.....