

WEST HARPTREE PARISH COUNCIL

Provisional Minutes to be approved at the next Council meeting

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Minutes of the meeting held on Tuesday 13th September 2016 at the Memorial Hall, West Harptree starting at 7.45 p.m. following Public Participation.

PRESENT: Mr P Hutton (Vice-Chairman), Mr M Taviner, Mrs R Wakeley and Mr P Wood.

APOLOGIES: Mr R Ireland (Chairman), Mr C Gay, Mrs L Hillier and Mr T Warren.

Six members of the public attended.

Mr Hutton chaired the meeting.

Min. 3083 - Approval of Minutes

The Minutes of the Parish Council Meetings held on 12th July and 9th August 2016 were agreed as an accurate record. The minutes were proposed and seconded and unanimously agreed for adoption.

Min. 3084 – Matters Arising from the Minutes – None.

Min. 3085 – Urgent Business as agreed by the Chair – None.

Min. 3086 - Placemaking Plan

The Independent Inspector had reviewed the PP, feedback was awaited.

Min. 3087 - Neighbourhood Plan

There was no update prior to the meeting.

Min. 3088 – Memorial Hall

The Memorial Hall was in good shape. It required regular fundraising to keep it in such good order. The Management Committee try to raise awareness of the hall which could be booked for meetings and private and public events. A regular Bridge Club took place as well as a 100 Club. New members were always welcome.

Min. 3089– Highways and Pavements

To address the concern of speeding traffic on A368 through the village. B&NES Highways would provide another 30mph sign near the junction Cowleaze Lane/A368 to enable the Police to enforce the speed limit.

Initials

Potholes on Harptree Hill would be reported.

Min. 3090 - Flood Prevention

Phase III of the flood prevention measures had been completed.

The replacement of the broken drain under the road at Fairash would be followed up.

Min. 3091 – Recreation Ground

The Recreation Ground was in good order. The hedge would be cut in due course.

Min. 3092 – Britain in Bloom Competition

Judging had taken place on 18th July. Judges toured the Parish from the Blue Bowl to New Manor Farm Shop, stopping off at various gardens in-between. A response was awaited prior to a prize giving event in October.

Thanks were extended to those who had cleaned, swept and tidied the village to make it look its best on 18th July.

Min. 3093 – Memorial Bench

Two Councillors were in attendance when on 10th September the Michael Saunders Memorial bench was officially handed over to the Parish.

Action: A letter of thanks would be sent to the Saunders family.

Min. 3094 – Assets of Community Value

Information on how to proceed with the ACVs registration was ongoing.

Min. 3095 – Heritage Telephone Box

BT had consulted on the future of the telephone box near the Crown which had not been used at all in the last twelve months. Following a debate and discussion and taking into account parishioners views it was proposed, seconded and agreed to not the adopt the telephone box on the grounds that it was not a Red Heritage Kiosk and if adopted may be a drain on Parish Council time and funds to keep it in good order.

Action: BT would be notified accordingly.

Initials

Min. 3096 – Correspondence

The following items had been received and circulated prior to the meeting.

1. Stephen Bird, Head of Heritage Services, B&NES – Acknowledgement.
2. Avon & Somerset PCC Newsletter.
3. ALCA – Training Information.
4. B&NES –Standards, Can You Help?
5. Phil Evans – Trash Screen Maintenance.
6. ALCA – Request for agenda items for AGM.
7. B&NES – Heritage Open Days.
8. Street Works, 16th August.
9. ALCA – Information Governance Training.
10. Planning Registration – Weekly List 33.
11. Your Care.
12. B&NES – Don't be caught out by scams.
13. Elizabeth Saunders – Memorial bench.
14. B&NES – Street Works 23rd August.
15. B&NES – Notification of decision, The Rectory – Permit.
16. Planning Registration – Weekly List 34.
17. Elizabeth Saunders – Memorial Bench.
18. B&NES – Annual Report 2015/16.
19. Mendip Hills AONB Newsletter.
20. Weekly Road Report 30th August.
21. B&NES – Grants available for Sports Clubs.
22. Planning Registration – Weekly List 35.
23. Helen Jackson-Brown – EFRA Consultation.
24. Connecting Devon & Cornwall – Update.
25. Development Management – Notification of decision, 22 Ridge Crescent – Permit.
26. CVNP Examination.
27. ALCA – AGM 8/10/16 paperwork,
28. B&NES – Red Heritage Telephone Box.
29. ALCA – Housing and Planning Act 2016.
30. Planning Registration – Weekly List 35.
31. Street Works 6th September.
32. Planning Registration – Leacroft 16/03706/FUL – Withdrawn.
33. ALCA – NALC latest information sheets.
34. Liz Brimmel – ACVs Teach-in.
35. Planning Registration – Weekly List 36.
36. B&NES – Interagency Bulletin.
37. Elaine Avery – Telephone Box.
38. Paul Grey – Agenda item.
39. B&NES – Red Telephone Box.
40. B&NES – SEND Partnership, Volunteer Vacancy.
41. ALCA – Planning Training.
42. Street Works 13th September.
43. Avon & Somerset Office of the PCC – Become a Volunteer.

The following items were received at the meeting:-

1. The Mendip Society Newsletter.
2. Buckingham Palace – The Queen's 90th Birthday acknowledgement.
3. Clerks & Councils Direct Publication.

Initials

Min. 3097– Planning Matters

Notification of decision

Planning application 16/03248/FUL. The Rectory, Bath Road - Erection of a ground floor rear extension.

- Permit.

Planning application 16/03463/FUL. 22 Ridge Crescent – erection of two storey rear extension.

- Permit.

Reference 16/03303/TCA. Ridgeway, Ridge Lane – Tree works.

- No objection.

Reference 15/00731/UNDEV – Mendip View, Bristol Road – Re: Unauthorised development.

- Lawful.

Planning application 16/03706/FUL. Leacroft House, Bristol Road – Erection of seven new dwellings, associated highways, open space, landscaping, drainage features and attenuation pond.

- Withdrawn.

The following applications are awaiting a response from the Planning Department.

Planning application 16/03188/COND. Leacroft House, Bristol Road – Discharge of conditions 6, 10, 16, 20 and 21 of application 14/05899/OUT (Erection of new dwellings, access, landscaping and attenuation pond and refurbishment of Leacroft House, following demolition of Leacroft Bungalow and outbuildings associated with former builders yard).

Planning application 16/03181/RES. Leacroft House, Bristol Road – Approval of Reserved matters with regard to outline application 14/05899/OUT. (all matters besides access; i.e. appearance, landscaping, layout and scale).

Planning application 16/03643/OUT. Sunnyside, Whistley Lane – Erection of 2no. dwellings and one barn conversion with associated works.

Planning application 16/02180/FUL. Ridings, Widcombe Common – Erection of a single storey extension.

Initials

Min. 3098 – Financial Matters

The following invoices were proposed, seconded and agreed for payment:-

SSE Southern Electric, Bus Shelter and Street Lighting	£ 15.91
Grant Thornton UK LLP, Audit	£120.00

To acknowledge receipt of the following:-

Western Power Distribution, Wayleave payment	£ 37.53
HMRC, VAT repayment	£387.24

The Bank reconciliation as at 30th June 2016 was agreed correct.

Min. 3099 – Annual Return, Audit

The External Auditor's certificate and opinion had been received. There were no outstanding matters.

A copy of the Notice of Conclusion of Audit had been displayed on the notice board for a period of 14 days and would be available to view on the Parish Council's website.

Min. 3100 - Meetings attended

The hand-over of the Michael Saunders Memorial bench on 10th September.

Min. 3101 – Items for the Information of the Clerk

An invitation had been received to look at improvements at Burlledge. No feedback had been received prior to the meeting.

Leacroft, Bristol Road – Several complaints had been received relating to the burning of waste at the Leacroft site on Monday 5th September. The smoke emanating from the site had caused a nuisance and possibly health implications. Three fire engines were in attendance and B&NES Environmental Health Officer had visited the site.

Action: The Environmental Health Officer would be contacted for an update and a Fire Service Report would be requested.

The Chairman declared the meeting closed at 8.25 p.m.

Initials

Min. 3102 - Future Meetings

- 11th October at 7.30 p.m.
- 8th November at 7.30 p.m.
- 13th December at 7.30 p.m.

Chairman Date Signed