

WEST HARPTREE PARISH COUNCIL

**Provisional Minutes to be approved at the next Parish Council meeting.**

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Minutes of the meeting held on Tuesday 9<sup>th</sup> October 2018 at the Memorial Hall, West Harptree starting at 7.30 p.m.

PRESENT: Mr P Hutton (Vice-Chairman), Mr C Gay, Mr J Mitchell, Mr M Taviner, Mrs R Wakeley and Mr P Wood.

APOLOGIES: Mr R Ireland (Chairman) and Mr T Warren.  
No members of the public attended.

The Minutes of the Parish Council Meetings held on 11<sup>th</sup> September 2018 were agreed as an accurate record. The minutes were proposed and seconded and unanimously agreed for adoption.

**Min. 3462 – Matters Arising from the Minutes - None.**

**Min. 3363 – Urgent Business as agreed by the Chair – None.**

**Min. 3464 – Chew Valley Neighbourhood Plan**

A summary of the meeting held on 17<sup>th</sup> September between the 7 CVNP Chairmen was reported to the meeting. It highlighted a parking policy conflict between the CVNP and the Local Plan which B&NES were addressing.

The Joint Spatial Plan had been submitted and then returned for more work as a legal challenge regarding habitat had been raised.

It was explained that the Draft Local Plan concerned the B&NES area only, whereas the Joint Spatial Plan concerned the West of England Partnership area.

The start date of the Joint Spatial Plan consultation was 12<sup>th</sup> November. Councillors were asked to review the proposals which would be discussed at the November meeting.

**Min. 3465 - Community Infrastructure Levy (CIL) Funding**

This month's proposals included the refurbishment of the finger post at the bottom of Harptree Hill and the purchase of a projector and screen for the hall. It was also suggested that parishioners could be invited to bid for a grant to support their community project.

Initials ....

**Min. 3466 – The General Data Protection Regulation (GDPR)**

It was proposed, seconded with all in favour to adopt the draft Privacy Policy, subject to minor changes. It was agreed to draft a data retention policy.

**Min. 3467 – Memorial Hall**

The Hall was in good order and connection to Truespeed broadband was anticipated shortly.

**Min. 3468 – Highways and Pavements**

The proposal to move the flashing sign from opposite the Hall up the hill towards Compton Martin was ongoing.

It was agreed to look into the cost of providing average speed signs and request that road markings were re-painted.

To alleviate flooding, three drains had been created in the dip near Fairash, and the pipe across the field had been unblocked.

On Fairash corner briars needed to be cut back and would be reported.

It was noted that the Minibus had been asked not to park on the pavement by the Church, in future it would either park to the side of the School House or on the Triangle.

Potholes were reported on the left hand side between Fairash

Crossroads and Compton Martin and the trench outside the Shop had dropped leaving a sharp edge which could slice low profile tyres.

**Min. 3469 – Church Clock**

The issue with the light illuminating the clock was ongoing.

**Min. 3470 – HMRC, New online service to claim a VAT refund**

It was proposed, seconded with all in favour to register for the new VAT online service.

**Min. 3471 – Recreation Ground**

The Recreation Ground was in good order. The hedge would be trimmed in due course.

**Min. 3472 – Assets of Community Value**

The Assets of Community Value process to register the Crown was ongoing.

Initials ....

### **Min. 3473 – Chew Valley Community First Responder**

It was proposed and seconded with all Councillors in favour of awarding a grant of £250 to go towards the purchase of equipment.

### **Min. 3474 – Correspondence**

The following items had been received and circulated prior to the meeting.

1. B&NES ALCA Group meeting, 19<sup>th</sup> September – Call for agenda items.
2. Mendip Hills AONB – Press release, 3<sup>rd</sup> September.
3. Planning Registration – Weekly List No. 36.
4. B&NES – Street Works – 04/09/18 – 10/09/18.
5. Rural Services Network – The Rural Bulletin, 4<sup>th</sup> September.
6. ALCA – AGM agenda, 6<sup>th</sup> October and draft minutes AGM 2017.
7. Rural Services Network – Rural Funding Digest, September Edition.
8. B&NES – NI to list THHTC1822 – Various road closures.
9. Public Health News, September Edition.
10. B&NES – Community Awards, nominations open.
11. Latest News from the ICO.
12. Mendip Hills AONB – The Mendip Hills needs your views.
13. Planning Registration – Weekly List No. 37.
14. CVNP – Meeting 17<sup>th</sup> September.
15. B&NES – Street Works – 11/09/18 – 17/09/18.
16. Rural Services Network – The Rural Bulletin, 11<sup>th</sup> September.
17. B&NES ALCA Group – Agenda, 19<sup>th</sup> September.
18. B&NES Parish Councils – Invitation to WERN AGM.
19. Development Management – Decision notification 18/02770/FUL Stratford Mill.  
WITHDRAWN.
20. Planning Registration – Weekly List No. 38.
21. B&NES – Chew Valley Area Forum Agenda.
22. Rural Services Network – The Rural Bulletin, 18<sup>th</sup> September.
23. Mendip Hills AONB – Questionnaire.
24. HMRC – Information re VAT Online.
25. Ken Wheeler – 368.
26. Planning Registration – Weekly List No. 39.
27. Jason Smith – Parish Map.
28. B&NES – NI to List THHTC1797, Ridge Lane Road Closure
29. B&NES – Chew Valley Forum Update 24<sup>th</sup> September.
30. B&NES – Housing Newsletter.
31. B&NES – Remittance Advice.
32. ALCA – Reminder AGM.
33. ICO – Data Protection Fee.
34. Planning Registration – Weekly List No. 40.
35. Rural Services Network – The Rural Bulletin, 2<sup>nd</sup> October.
36. Public Health News, October Edition.
37. B&NES – Street Works – 02/10/18 – 08/10/18.
38. Rural Services Network – Funding Bulletin, October 2018 Edition.
39. B&NES - Stowey Sutton Quarry meeting.
40. B&NES – Local Flood Reps News.
41. B&NES – Connecting Families Annual Report.
42. Ken Wheeler – Speeding on the A368.
43. Latest News from the ICO.
44. B&NES - Council invests in green transport.

The following items were received at the meeting:- None.

### **Min. 3475 – Planning Matters**

Application pending consideration

**Planning application 18/02543/FUL, Chew Valley Lake Walking and Cycle Trail, Wally Lane, Chew Magna – Creation of a leisure trail for walkers and cyclists around Chew Valley Lake (including associated engineering works). Now amended such that the Eastern Section and Southern Section are now excluded from the application. Permission now sought for North-West Section only.**

It was reported that this application had been criticised by B&NES and would fail if Councils in the valley did not take control. An e-mail would be circulated to other Parish Councils to ask if jointly we would be prepared to make this happen.

Initials ....

Decision notification

**Planning application 18/02770/FUL**, Stratford Mill, Stratford Lane –  
Erection of replacement dwelling and change of use of proposed site  
area (agricultural to domestic). WITHDRAWN.

**Planning application 18/03616/TCA**, The Dower House, The Street –  
T1.Walnut-Fell, T2.Fir-Cut off limb falling from trunk, T3.Leylandii-Fell,  
T4.Leylandii-Fell. NO OBJECTION.

**Min. 3476 – Financial Matters**

The following invoices were proposed, seconded and agreed for  
payment:-

SSE, Electricity	£	14.84
Mrs J Burdge, Clerk’s wages	£1,303.04	
Clerk’s expenses	£	46.03
ICO, Data Protection renewal	£	40.00
Chew Valley First Responder, Grant	£	250.00

To acknowledge receipt of the following:-

B&NES, Parish Precept	£4,000.00
Parish Grant	£ 40.00
HMRC, VAT Refund	£ 234.52

**Min. 3477 - Meetings attended**

The Chew Valley Neighbourhood Plan meeting and the Gigaclear  
meeting.

**Min. 3478 – Items for the Information of the Clerk – None.**

The Chairman declared the meeting closed at 8.45 p.m.

**Min. 3479 - Future Meetings**

13<sup>th</sup> November at 7.30 p.m.

11<sup>th</sup> December at 7.30 p.m.

8<sup>th</sup> January 2019 at 7.30 p.m.

Chairman .....

Date Signed .....