

WEST HARPTREE PARISH COUNCIL

**Provisional Minutes to be approved at the next Parish Council meeting.**

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Minutes of the meeting held on Tuesday 12<sup>th</sup> November 2019 at the Memorial Hall, West Harptree starting at 7.30 p.m.

PRESENT: Mr R Ireland (Chairman), Mr P Hutton (Vice-Chairman), Mr C Gay, Mr G Joyce, Mr J Mitchell, and Mr P Wood.

APOLOGIES: Mrs R Wakeley and Mr D Wood.  
Six members of the public attended.

The Minutes of the Parish Council Meeting held on 8<sup>th</sup> October 2019 were agreed as an accurate record. The minutes were proposed and seconded and unanimously agreed for adoption.

**Min. 3677 – Matters Arising from the Minutes – None.**

**Min. 3678 – Urgent Business as agreed by the Chair – None.**

**Min. 3679 – Defibrillator at the Crown**

The South Western Ambulance Service Trust had e-mailed regarding the expiry of the agreement between the Trust and another party. The Trust confirmed that the agreement expired in December 2019.

Following a lengthy discussion, it was agreed that the Parish Council would look into replacing the defibrillator. Information would be gathered and quotations obtained prior to a decision being made at the December meeting.

**Min. 3680 – Chew Valley Neighbourhood Plan**

The next meeting of the CVNP would take place on Monday 18<sup>th</sup> November.

It was agreed to register an objection to the Airport planning application following a request from Hilary Burns (Chair of the Parish Councils Airport Association, which represents 21 parish councils and one town council).

Initials ....

**Min. 3681 - Community Infrastructure Levy (CIL) Funding**

Agreed projects were ongoing.

**Min. 3682 – Memorial Hall**

The Hall was in good order, the aim of the Hall Committee was to provide a Hall fit for use as a Parish Hub.

A Film Club evening recently had taken place, it was a very successful and well attended evening. The organisers aim to show a wide range of films on a regular basis.

A Lottery grant had been applied for and other fundraising ideas were in hand.

**Min. 3683 – Highways and Pavements**

Speed Reduction Measures on the A368

Stakeholder meeting – Cllr David Wood had sent a report in his absence. The Police and B&NES were happy to attend a public meeting, the Police were carrying out some speed checks in order to come to the meeting with data. Due to the forthcoming Elections a date in January was suggested.

Councillors and members of the public were disappointed that Cllr D Wood was unable to attend the meeting and following discussion all agreed that the Stakeholder meeting should be arranged as soon as possible and attended by decision makers.

Village Clean Up – It was agreed to postpone the November clean up morning until Saturday 7<sup>th</sup> December, weather permitting. Volunteers would meet at the Bus Shelter at 10 a.m.

Triangle Replanting – Thanks were extended to the Councillors and Volunteers who had recently carried out the winter planting of bulbs and wallflowers.

Drains – Blocked drains on Bristol Road, and outside the Bus Shelter would be reported.

Initials ....

Other highways matters – Road sinkage, near The Linney and a collapsed drain in Brickhills Narrows.

### **Min. 3684 – Recreation Ground**

The Recreation Ground was in good order.

### **Min. 3685 – Correspondence**

The following items had been received and circulated prior to the meeting.

1. B&NES, Planning Regulation – Weekly list No. 41.
2. B&NES – Street Works 08/10/19 – 14/10/19.
3. Rural Services Network – The Rural Bulletin, 8<sup>th</sup> October 2019.
4. Mendip Hills AONB – Press Release, Wednesday 9<sup>th</sup> October 2019, Artwork by Andrea Bonitti.
5. Keep Britain Tidy – Dog Fouling.
6. Playsafety – Rospa Playsafety Conference.
7. B&NES, Fix my Street – Pothole, Ridge Crescent, no action required.
8. B&NES – CL23/1 Bungalow Farm, Footpath hedge trimming,
9. B&NES, Planning Regulation – Weekly list No. 42.
10. B&NES – Street Works 15/10/19 – 21/10/19.
11. Rural Services Network – The Rural Bulletin, 15<sup>th</sup> October 2019.
12. B&NES ALCA – Draft Notes.
13. B&NES ALCA – Parish Representative to join the Mendip Hills AONB Partnership.
14. B&NES, Development Management – New application, 19/04521/FUL, The Barn, The Street, Compton Martin.
15. ICO – Data Protection and Brexit.
16. B&NES, Planning Regulation – Weekly list No. 43.
17. B&NES – Street Works 22/10/19 – 28/10/19.
18. Rural Services Network – The Rural Bulletin, 22<sup>nd</sup> October 2019.
19. B&NES, Fix my Street – Triangle footpath, repair work completed.
20. West Harptree Memorial Hall – Deeds/Land Registry information.
21. B&NES, Development Management – Extension granted, 19/04521/FUL, The Barn, The Street, Compton Martin.
22. B&NES – Reporting Emergencies to the Council.
23. Chubb Bulleid – Memorial Hall Land Registry Title.
24. SWAST – Defibrillator at the Crown.
25. Came & Company – Council Matters, Autumn 2019.
26. B&NES, Fix my Street – Glass removal.
27. B&NES – Care & Support charging and Financial Framework – have your say.
28. B&NES, Planning Regulation – Weekly list No. 44.
29. B&NES – Street Works 29/10/19 – 04/11/19.
30. Rural Services Network – The Rural Bulletin, 29<sup>th</sup> October 2019.
31. Rick Zurburg – West Harptree Population.
32. B&NES, Fix my Street – Glass not found.
33. ICO – New direct debit acknowledgement.
34. Rail Technology Magazine, Oct/Nov 19.
35. B&NES – Scam information.
36. B&NES – Interagency meeting, Reminder.
37. B&NES – Public Health News, November Edition.
38. B&NES – The Community Awards – still time to nominate.
39. B&NES – Stratford Lane, call reference.
40. B&NES, Planning Regulation – Weekly list No. 45.
41. B&NES – Street Works 05/11/19 – 11/11/19.
42. Rural Services Network – The Rural Bulletin, 5<sup>th</sup> November 2019.
43. Primary Care Supplies – Affordable Defibrillators
44. B&NES – Housing Newsletter.
45. ICO – Latest News.
46. ALCA – 2020/21 NALC/ALCA Estimated subscriptions.
47. ICO – Renewal confirmation.

The following item were received at the meeting:-

1. Clerks & Councils Direct Publication.

### **Min. 3686 – Planning Matters**

New application

**Planning application 19/04521/FUL, The Barn, The Street, Compton Martin – Construction of single storey side extension, with atrium link to garage to provide kitchen and dining area. Removal of dormer window and sloping roof section and construction of hip roof section to provide improved bedroom arrangements (revised proposal).**

It was agreed to support this application.

Initials ....

Application pending consideration

**Planning application 19/03965/FUL**, Tilly Barn, The Street – Erection of a single storey rear extension.

**Min. 3687 – Financial Matters**

The following invoices were proposed, seconded and agreed for payment:-

SSE, Electricity	£ 15.74
West Harptree Memorial Hall, Grant	£700.00
West Harptree PCC, Church lighting	£ 25.00
Stowey House Farm, Compost	£ 66.75

**Min. 3688 - Meetings attended**

Chew Valley Forum – Agenda items included a Police update, Parish toolkit update, WECA, Community transport and the Bristol Airport expansion.

Parishes Liaison Meeting – Agenda items included information on a new planning portal which was under development, an Update on Fix my Street, B&NES new budget, a Library van review, water refill points in Bath, new gritters and the Climate Change emergency.

**Min. 3689 – Items for the Information of the Clerk**

The PC agreed that regular hall bookings were essential to the future of the Hall. A weekly Tuesday evening booking which clashed with the monthly PC meeting had been accepted. It was proposed, seconded with all Councillors in favour of changing the monthly PC meeting date from the second Tuesday to the second Monday each month. The new start time would be 7.45.

The Chairman declared the meeting closed at 8.55 p.m.

**Min. 3690 - Future Meetings**

- 9<sup>th</sup> December at 7.30 p.m.
- 13<sup>th</sup> January 2020 at 7.30 p.m.
- 10<sup>th</sup> February at 7.30 p.m.

Chairman .....

Date Signed .....