

WEST HARPTREE PARISH COUNCIL

Provisional Minutes to be approved at the next Parish Council meeting.

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Minutes of the meeting held on Tuesday 8th May 2018 at the Memorial Hall, West Harptree starting at 7.40 p.m. following the Annual Parish meeting.

PRESENT: Mr R Ireland (Chairman), Mr P Hutton (Vice-Chairman), Mr C Gay, Mr J Mitchell, Mr M Taviner, Mrs R Wakeley and Mr P Wood.

APOLOGIES: Mr T Warren.
One member of the public attended.

The Minutes of the Parish Council Meeting held on 10th April 2018 were agreed as an accurate record. The minutes were proposed and seconded and unanimously agreed for adoption.

Min. 3381 – Matters Arising from the Minutes - None.

Min. 3382 – Urgent Business as agreed by the Chair – None.

Min. 3383 – Election of Officers

The Chairman stood down. The previous post holders stood unopposed for the offices of Chairman and Vice-Chairman. The Chairman thanked Councillors for their continued support. Both post holders signed an Acceptance of Office document.

Min. 3384 – Chew Valley Neighbourhood Plan

It was agreed to forward B&NES response regarding the Chew Valley Neighbourhood Plan Parking Policy to Liz Richardson for information. The response was considered to be inadequate and incorrect and should be discussed at the next CVNP meeting.

Min. 3385 – Community Infrastructure Levy (CIL) Funding

Five suggestions had been received as to how the funding could be best spent.

Two projects were proposed and seconded, all other Councillors in favour:

Initials

1. To replace the safer surfacing in the Recreation Ground.
2. To refurbish the damaged fingerpost in the village centre.

It was agreed to not proceed with the suggestion to look into the feasibility of reducing traffic speed on Bristol Road, B3114 from 30 mph to 20 mph. as it had been addressed on several previous occasions. B&NES would not consider any further 20 mph Zones, and if provided were unlikely to be policed.

Speed bumps were considered inappropriate for two reasons, the Emergency Services were not in favour of them and the additional noise created.

Min. 3386 – The General Data Protection Regulation (GDPR)

The Parish Council would continue to work towards GDPR compliance. The GDPR Toolkit was available and would be reviewed prior to the June meeting.

Computer security – To safeguard computer security, information regarding encryption software would be sought as well as costing the purchase of a separate hard drive.

Min. 3387 – Memorial Hall

There was nothing to report to the meeting.

Min. 3388 – Highways and Pavements

Blocked drains had been reported outside Easton, Bristol Road, Little

Orchard, Bristol Road and at Fairash corner towards the Blue Bowl.

Potholes, outside the entrance to Fairash Farm and one opposite the Farm towards Compton Martin, a number of potholes at Widcombe and on the A368 towards Stanton Wick had also been reported.

Tarmac at the edge of the road about halfway along Fairash, C406 had broken away. It could cause substantial tyre damage and would be reported to B&NES.

Initials

The above blocked drains and potholes remained outstanding and would be followed up.

Top of Ridge Lane – The Highway Inspector visited the site and agreed that drainage at that point was unsatisfactory. He agreed to works to create a gully, dig out the drain and unblock the pipe. The silt deposited on the road would be cleared away. The work would be carried out during the Summer.

Road Sign - It was unanimously agreed to support East Harptree Parish Council's request to add a road sign "East Harptree School" to the modern array on the side of Ivanhoe, The Street.

Min. 3389 – Telephone Kiosk

A Parishioner gave a short presentation on his suggestion to use the redundant telephone kiosk as a charging station for electric cars, mobile phones and other devices. Councillors found the presentation very enlightening, but did not think that the old telephone kiosk was in the best position to facilitate this. They agreed to give thought to other more suitable sites within the village.

Min 3390 – Finger post

Councillors were awaiting an additional quotation to repair and refurbish the Finger post in the Triangle. An urgent decision would be made on safety grounds.

Min. 3391 – Church Clock

The issue with the light illuminating the clock was ongoing.

Min. 3392 – Footway Light, Millennium Way

Both quotations were discussed at length and considered on their merits. It was proposed, seconded with all other Councillors in favour of accepting the quotation for a second hand lantern head which would run on a timer.

Min. 3393 – Recreation Ground

The Recreation Ground was in good order.

Initials

Min. 3394 – Assets of Community Value

The Assets of Community Value registration process was in hand. It was agreed to go ahead and complete the ACV nomination form for the Crown and temporarily put on hold registering the Shop.

Min. 3395 – Correspondence

The following items had been received and circulated prior to the meeting.

1. B&NES – HELAA.
2. Planning Registration – Weekly List No. 15.
3. B&NES – Street Works – 10/04/18 – 16/04/18.
4. ALCA – In Short.
5. B&NES – Rural Transport meeting.
6. Rural Services Network News Digest, 9th April.
7. Environment Agency – Flood Warning Services Report.
8. Liz Richardson – Letter to Development Management Re CVNP.
9. Rural Vulnerability Service – Rural Broadband, April 2018.
10. B&NES – Street Trading Policy Consultation.
11. B&NES – Draft HELAA.
12. Rick Zurburg – Suggestion.
13. B&NES – Draft HELAA 2.
14. B&NES – Badger Culling.
15. ICO – Latest News.
16. B&NES – Police House, Compton Martin.
17. ALCA – Playground Seminar.
18. Wales & West Utilities – Regional Community Workshop.
19. ALCA – Clerk’s Salary Pay Award.
20. Local Councils Public Advisory Service – GDPR Course – New dates for 2018.
21. ALCA – Audit.
22. David Collett – Give your views.
23. Rural Services Network News Digest, 16th April.
24. Planning Registration – Weekly List No. 16.
25. B&NES – Street Works – 17/04/18 – 23/04/18.
26. B&NES – Reminder Interagency meeting.
27. Development Management – Consultation request, 18/01678/FUL, Fairash Bungalow.
28. Bristol Airport – Local Community News.
29. ALCA – Checklist.
30. Mendip Hills AONB – Press Release.
31. CPRE Avonside – Grant request.
32. SSE Enterprise Lighting – Quotation.
33. Rural Services Network News Digest, 23rd April.
34. Planning Registration – Weekly List No. 17.
35. B&NES – Street Works – 24/04/18 – 30/04/18.
36. B&NES – Draft HELAA/Local Plan.
37. SSE Enterprise Lighting – Copy invoice.
38. Community First Responders – Grant request.
39. TWM Traffic – Information.
40. ALCA – GDPR.
41. ALCA GDPR Update.
42. B&NES – CVNP Parking Policy response.
43. ALCA – Agenda.
44. Rural Services Network News Digest, 23rd April.
45. Rural Services Network News Digest, 30th April.
46. B&NES – Interagency Bulletin.
47. B&NES – Parish & Town Councils Site Assessment Training.
48. Tim Warren – District Councillor’s Report.
49. Planning Registration – Weekly List No. 18.
50. B&NES – Street Works – 01/05/18 – 07/05/18.
51. B&NES – CIL Funding clarification.
52. Gabriel Hirst – Viewing appointment.
53. B&NES – Finger post.

Initials

54. B&NES – Reminder Interagency meeting, 22nd May.
55. Development Management – Notification of decision 18.01290/COND, Bellhorse Cottage. DISCHARGE.
56. Wessex Residential CIC – Information.
57. Development Management – Consultation request, 8/01925/TCA – The Scrummage, The Street.
58. Bristol Airport – Information on the Environmental Improvement Fund.
59. Mendip Hills AONB – Community Fund.
60. B&NES – CIL Obligations notification.
61. ALCA – Agenda for Parish & Town Council Site Assessment Training, 3rd May.
62. Mendip Hills AONB – Grant Funding.
63. Public Health Newsletter, May Edition.
64. B&NES – Funding Bulletin.
65. ICO – Latest News from the ICO.

The following items were received at the meeting:-

1. Clerks & Councils Direct publication.

Min. 3396 – Planning Matters

New applications

Planning application 18/01678/FUL, Fairash Bungalow, Compton Martin Road – Erection of a first floor and roof extension.

West Harptree Parish Council would like to comment only on the above proposal.

The bungalow is in a very prominent position at one of the gateways to the village. The current design lacks architectural quality so does fail to meet the requirements of both Bath and North East Somerset Council's policies and our own Chew Valley Neighbourhood Plan regarding preserving and enhancing the Green Belt / Area of Outstanding Natural Beauty. We believe that the elevations and appearance of the proposed development could be much improved, also that it is essential to control materials carefully in particular to ensure new roof tiles blend with the existing.

Planning application 18/01925/TCA, The Scrummage, The Street – Monterey Cypress. Raise crown to c.6m in height from ground level where overhanging the boundary.

- No objection.

Application pending consideration

Planning application 18/00505/FUL, Land to the South of Widcombe Lodge, South Widcombe, Hinton Blewett – Erection of a dwelling (Resubmission)

Notification of decision

Planning application 18/01290/COND, Discharge of condition 3 of application 17/01565/FUL (Proposed first floor extension and two storey extension to rear. Demolition of existing garage and outbuildings and construction of new single storey garage and link to house). DISCHARGE.

Initials

Min. 3397 – Financial Matters

The following invoices were proposed, seconded and agreed for payment:-

SSE, Electricity	£ 16.41
SSE Enterprise Lighting	£148.46

To acknowledge receipt of:

CIL payment (2 of 3)	£7,930.92
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To note that the Digital and Direct banking Business Application form had been duly completed and signed.

Min. 3398 – Clerk’s Wages

It was proposed and seconded to increase the Clerk’s wages from 1st April 2018 in line with the NALC National Salary Award. All other Councillors were in favour.

Min. 3399 – Standing Orders

The Standing Orders were reviewed and agreed. They were proposed, seconded and adopted. A new paragraph may be inserted regarding Councillor intimidation, advice from ALCA would be sought in the first instance. A review would take place in May 2019.

Min. 3400 - Financial Regulations

The Financial Regulations were reviewed and agreed. They were proposed, seconded and adopted. A review would take place in May 2019.

Min. 3401 - Meetings attended – None.

Min. 3402 – Items for the Information of the Clerk

Flowerbed Planting – Parishioners would be asked to give their time to help plant bedding plants in the Triangle and the troughs in the centre of the village. The plants should be ready in 3 weeks time.

Initials

Dilly Meadows – A request had been made to Gabriel Hirst for Councillors to view the new development on their next Open Day on 2nd June 2018.

The Chairman declared the meeting closed at 9.40 p.m.

Min. 3403 - Future Meetings

12th June at 7.30 p.m.

10th July at 7.30 p.m.

11th September at 7.30 p.m.

Chairman

Date Signed