

WEST HARPTREE PARISH COUNCIL

Provisional Minutes to be approved at the next Parish Council meeting.

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Minutes of the meeting held on Tuesday 9th May 2017 at the Memorial Hall, West Harptree starting at 7.50 following the Annual Parish Meeting.

PRESENT: Mr P Hutton (Vice-Chairman), Mr M Taviner, Mrs R Wakeley and Mr P Wood.

APOLOGIES: Mr R Ireland (Chairman), Mr C Gay, Mrs L Hillier and Mr T Warren.

Two members of the public attended.

The Minutes of the Parish Council Meeting held on 14th March 2017 were agreed as an accurate record. The minutes were proposed and seconded and unanimously agreed for adoption.

Min. 3209 – Matters Arising from the Minutes - None.

Min. 3210 – Urgent Business as agreed by the Chair – None.

Min. 3211 - Placemaking Plan

It was expected that The Independent Inspector's final report would be signed off in July, later than expected.

Min. 3212 – Memorial Hall

The Hall was in good order.

Councillors agreed to encourage additional 100 Club membership.

Community engagement was sought to put forward ways to improve community interest in using the Hall.

Min. 3213 – Highways and Pavements

A Councillor had met with Jim McEwan, B&NES to discuss road problems and review flooding matters. Several issues were highlighted.

1. Near Parsonage Close, there was no pipe in the ditch near the field gate.
2. Near the Blue Bowl, Whitecross Cottage, water collected in the dip by the gate as the pipe was blocked.
3. Fairash, the drains were still blocked.
4. Ridge Lane, the pipe that crossed the road was not large enough.

Initials

5. Bristol Road, a camera inspection had shown that gravel had built up in the pipe under the road and required clearing. B&NES were not concerned, but Councillors would press for it to be cleared.

It was noted that the provision of a trash dam behind the Hall was in the process of being costed. Any run off from Ridge Lane could be cleared.

Concern was raised regarding the new fortnightly rubbish collection which starts in November. Bins would be placed outside Cottages in the centre of the village making it look unsightly and also dangerous to traffic as the bins could be blown onto the Highway (A368).

The road surface on Harptree Hill was still a concern. Some of the potholes had been re-filled.

Councillors were disappointed to learn that there were insufficient funds for a feasibility study into traffic issues. It was agreed that the village traffic needed sorting. Suggestions on how to improve the situation were requested.

Action: B&NES Highways would be contacted.

The Triangular flowerbed would be addressed and re-planted in due course.

Councillor's attention was drawn to the fence around the Leacroft building site which was unsightly. They would look at it before commenting.

Min. 3214 – Recreation Ground

The Recreation Ground was in good order. The grass had been recently cut and the wet pour surface would be repaired. The play inspection would take place in June.

Min. 3215 – Assets of Community Value

The matter was ongoing.

Initials

Min. 3216 – Correspondence

The following items had been received and circulated prior to the meeting.

1. B&NES – Interagency meetings.
2. B&NES – Street Works 11/4/17 – 17/4/17.
3. Mendip Hills AONB Newsletter.
4. Planning Regulation – Weekly List No. 15.
5. B&NES – Julie O’Rourke leaving Planning Policy.
6. ALCA – Planning future investment in England’s strategic roads.
7. B&NES – CVNP is ‘Made’ and brought into force.
8. ALCA – NALC Spring Conference.
9. B&NES – Local Plan, Parish Council input and workshop, 31st May, Keynsham.
10. B&NES – Interagency Bulletin.
11. B&NES – Street Works 18/4/17 – 24/4/17.
12. Planning Regulation – Weekly List No. 16.
13. B&NES – Pothole acknowledgement, Harptree Hill.
14. Keynsham Kindness Day.
15. Charlie Bolton – Help make the West of England spatial and transport plan climate friendly.
16. AONB – Presentation, Jim Hardcastle, Manager.
17. ALCA – Invitation to Wales and West Utilities Annual Stakeholders Workshop.
18. B&NES – Street Works 25/4/17 – 1/5/17.
19. B&NES – Planning Policy review of the Houses and Multiplication Supplementary Planning Document.
20. Planning Regulation – Weekly List No. 17.
21. ALCA – DIS 906.
22. Richard Daone – Neighbourhood Planning support.
23. B&NES – Funding Bulletin, April 2017.
24. Graeme Stark – Membership of the Joint Access Forum.
25. B&NES – The County Commemoration to mark the Centenary of the end of the First World War.
26. B&NES – Community Empowerment Fund.
27. Grant Thornton – Annual Return acknowledgement.
28. B&NES – Street Works 2/5/17 – 8/5/17.
29. Mendip Hills AONB – Let nature nurture this May.
30. Janet Menzies – Copy of a letter to Jim McEwan.
31. B&NES – Fly Tipping acknowledgement.
32. ALCA – LIAS running free consultation briefing.
33. ALCA – Postponed Highways England.
34. Latest News from the ICO.

The following items were received at the meeting:-

1. Clerks & Councils Direct Publication.

Min. 3217 – Planning Matters

Applications awaiting a response from the Planning Department.

Planning application 17/01565/FUL, Bellhorse Cottage, Bellhorse Lane – Proposed first floor extension and two storey extension to rear. Demolition of existing garage and outbuildings and construction of new single storey garage and link to house.

Planning application 17/02148/FUL, Sunnyside, Whistley Lane – Erection of a four bed dwelling with attached carport.

Initials

Planning application 16/05845/FUL, East Barn, Whitecross Farm, Bristol Road – Conversion of an existing barn to office accommodation (Use Class B1).

Planning application 16/04987/VAR, Parsonage Farm, Bristol Road – Variation of condition 2 attached to application 14/01960/FUL (Erection of 3no. dwellings (Proposed amendments to plots 9-11 of approved scheme 06/01960/FUL).

Planning application 17/00146/LBA, Parsonage Farm, Bristol Road – Internal and external alterations to facilitate refurbishment of SW wing of Parsonage Farm.

Min. 3218 – Financial Matters

The following invoice was proposed, seconded and agreed for payment:-
SSE (Electricity) £15.25

Min. 3219 – Standing Orders

The Standing Orders were reviewed and agreed. They were proposed, seconded and adopted. A review would take place in May 2018.

Min. 3220 - Financial Regulations

The Financial Regulations were reviewed and agreed. They were proposed, seconded and adopted. A review would take place in May 2018.

Min. 3221 - Meetings attended

Meeting with Jim McEwan, B&NES Highways.

Min. 3222 – Items for the Information of the Clerk

Further to the refurbishment of the White Rose Beauty Salon, the Council Noticeboard required reinstatement.

The Chairman declared the meeting closed at 8.33 p.m.

Min. 3223 - Future Meetings

- 13th June at 7.30 p.m.
- 11th July at 7.30 p.m.
- 12th September at 7.30 p.m.

Chairman Date Signed