Minutes of the meeting held on Monday 9th March 2020 at the Memorial Hall, West Harptree starting at 7.35 p.m. following public participation.

PRESENT: Mr R Ireland (Chairman), Mr C Gay, Mr G Joyce, Mr J Mitchell, Mrs R Wakeley, Mr P Wood and Mr D Wood.

APOLOGIES: Mr P Hutton (Vice-Chairman).

One member of the public attended.

The Minutes of the Parish Council Meeting held on 10th February 2020 were agreed as an accurate record. The minutes were proposed and seconded and unanimously agreed for adoption.

Min. 3738 – Matters Arising from the Minutes – None.

Min. 3739 – Urgent Business as agreed by the Chair – None.

Min. 3740 – Defibrillator at the Crown
Written confirmation had been received from B&NES confirming that under the health facilities infrastructure clause it would be acceptable to upgrade the Defibrillator using CIL funding.

It was proposed and seconded with all other Councillors in favour, to order a Defibrillator from AED Locator who had agreed to include the use of the existing cabinet in the cost. A Councillor agreed to order the equipment and arrange a training session for Councillors and possibly a public demonstration of the new equipment in the Crown. The event would be publicised in due course.

Min. 3741 – Climate and Nature Emergency
A draft Resolution declaring the PCs commitment to the Climate and Nature Emergency was discussed. It was proposed, seconded with all other Councillors in favour of adopting the Resolution.

Initials ....
A letter would be drafted to other Councils stating our position.

Following a presentation on Climate and Nature Emergency at the Chew Valley Forum by various groups including the Chew Valley School Environmental Group, BART and Bath & West Community Energy it was agreed to help Voluntary groups form and join them with existing groups i.e. East Harptree and Chew Magna, to form a Valley Wide group. It was also agreed to support joint environmental projects with the 10% CIL pot if agreed with the other CVNP members. Farmers would also be consulted and involved to get a more balanced viewpoint. It was noted that there was a wealth of ideas and skills within the Chew Valley which could be harnessed to bring about positive change.

Min. 3742 – Street Lighting and Maintenance Contract
It had proved impossible to find a Contractor willing to support the 3 street lights within the village.

South Stoke Parish Council were co-ordinating information from other Parishes in the same position. Three options had been proposed, with number 3 – “Stephen Burrell and Kelvin Packer said that they thought Volker would be interested in such an arrangement and would be prepared to assist” being the most suitable for West Harptree.

B&NES Councillor, Mr D Wood agreed to follow this matter up and report to the April meeting, either in person or by e-mail if he was unable to attend.

Min. 3743 – Bristol Clean Air Proposal
The proposal to ban all diesel vehicles in central Bristol would have a huge impact on members of the rural community. B&NES Councillor Mr D Wood was in the process of arranging a meeting with Parish Council representatives and would report to the April meeting.

Min. 3744 – Chew Valley Neighbourhood Plan
A meeting between the CVNP Steering Group and B&NES Solicitor would be arranged to discuss the difference of opinion regarding the adoption Initials ....
of the Memorandum of Understanding between Councils. The three Ward Councillors would be involved and B&NES Councillor Mr D Wood would report the meetings findings to the April meeting.

**Min. 3745 - Community Infrastructure Levy (CIL) Funding**
The post near the Blue Bowl had been re-sited, the fingers would be added once the cement was dry.

In addition to the Defibrillator purchase it had also been confirmed that a request from East Harptree Primary School for a CIL grant could be fulfilled. It was proposed and seconded with all other Councillors in favour of levying a grant of £2,000 to East Harptree School.

“Once the levy is in place, parish or town councils should work closely with their neighbouring councils and charging authority to agree on infrastructure spending priorities. If the parish or town council shares the priorities of the charging authority, they may agree that the charging authority should retain the neighbourhood funding to spend on that infrastructure. It may be that this infrastructure (for example, a school) is not in the parish/town council’s administrative area but will support the development of the area”.

The refurbishment of the Church Clock was also noted as a potential beneficiary.

**Min. 3746 – Memorial Hall**
The Hall was in good order.

**Min. 3747 – Highways and Pavements**
Speed Reduction Measures on the A368
The Beat Officer had continued to informally measure traffic speed at several times and locations within the Village. The latest figures showed an average speed of 33.2 mph. Figures from B&NES speed monitoring were not available at the meeting.

Nothing further had been reported regarding the feasibility of a 20 mph speed limit through the village. B&NES Councillor Mr D Wood agreed to follow this up and try to arrange a site meeting. He would report his findings to the April meeting.

Initials ....
There was no update on the Community Speed Watch Group, this would be followed up.

Village Clean Up – The next scheduled clean up morning would be held on Saturday 21st March, weather permitting. Volunteers would meet at the Bus Shelter at 10 a.m.

Keep Britain Tidy, Spring Clean Month, 21st March – 15th April
It was agreed to carry out the annual litter picking morning on Easter Saturday, 11th April, meeting at the Bus Shelter at 10 a.m. where litter grabs, bags and Health & Safety equipment would be available.

It was reported that B&NES could on request provide CCTV equipment to monitor identified hot spots for litter/fly tipping.

It was noted that the Village had escaped any flooding issues during the recent bad weather. This was mainly due to the huge drainage improvement works carried out by B&NES in the last few years.

It was also noted that water was standing at Whitecross/Blue Bowl corner as the drain was not large enough.

Potholes – had been reported and repaired on Harptree Hill and in the Brickhills Narrows. Two further deep potholes outside Mendip View would be reported.

It was reported that the flashing sign opposite the hall was not working.

**Min. 3748 – Recreation Ground**
The Recreation Ground was in good order.

Dog fouling had again become an issue. Five new signs would be put up to remind dog owners of their responsibilities.

**Min. 3749 – Correspondence**
The following items had been received and circulated prior to the meeting.
1. ALCA, B&NES – Notes Wednesday 5th February.


Initials ....
7. ALCA – Climate Change Emergency Action Days.
8. Keep Britain Tidy – Information.
15. Bristol Water – Stratford Lane.
20. ALCA – Smaller Councils Internal Audit Network.
28. B&NES – Road Sinkage, Bristol Road, repair completed.
34. Rural Services Network Newsletter – Join us in March 2020 to discuss Rural Strategy.
35. Chelwood Rotary Club – It’s a Knockout
37. B&NES – Street Works 25/02/20 – 02/03/20.
39. Royal Voluntary Services – Community Companions.
40. B&NES - Planning Notification 19/05309/COND, Hinton Blewett.
42. B&NES - Planning Notification 20/00747/TCA, Compton Martin.
44. B&NES - Planning Notification 20/00771/FUL, East Harptree.
47. B&NES, Fix my Street – Pothole, Harptree Hill, Update.
52. ALCA – Subscription invoice.
53. ALCA, NALC – Team up with the University of Plymouth for Ground Breaking Research on Dementia.
58. B&NES – Street Works 03/03/20 – 09/03/20.
61. Bristol Water – Stratford Lane, chamber work completed 26th February.
62. ICO – Latest News from the ICO.

The following items were received at the meeting.

1. Clerks & Councils Direct publication.

Min. 3750 – Planning Matters

New application
Planning application 20/00826/FUL, Sunnyside, Whistley Lane – Demolition of front boundary wall and formation of off road parking space.
It was agreed to unanimously support this application. Off road parking was to be encouraged.

Initials ....
Application pending consideration

**Planning application 19/05345/FUL**, 19 Ridge Crescent – Erection of detached double garage following demolition of current garage.

**Min. 3751 – Financial Matters**
The following invoices were proposed, seconded and agreed for payment:-

<table>
<thead>
<tr>
<th>Invoice Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>SSE, Electricity</td>
<td>£14.84</td>
</tr>
<tr>
<td>KPCM Display, Dog fouling signs</td>
<td>£50.44</td>
</tr>
<tr>
<td>East Harptree Primary School, grant (CIL)</td>
<td>£2,000.00</td>
</tr>
<tr>
<td>AED Locator Defibrillator (CIL)</td>
<td>£1,182.00</td>
</tr>
</tbody>
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**Min. 3752 - Meetings attended**
Chew Valley Neighbourhood Plan meeting and the Chew Valley Forum where the Climate and Nature Emergency was discussed at length (see above).

**Min. 3753 – Items for the Information of the Clerk – None.**

The Chairman declared the meeting closed at 9.00 p.m.

**Min. 3754 - Future Meetings**

13th April at 7.30 p.m.
12th May at 7.30 p.m. (*Annual Parish meeting and Annual meeting of the Parish Council*)
8th June at 7.30 p.m.

Chairman .......................... Date Signed ..........................