

WEST HARPTREE PARISH COUNCIL

**Provisional Minutes to be approved at the next Parish Council meeting.**

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Minutes of the meeting held on Tuesday 12<sup>th</sup> March 2019 at the Memorial Hall, West Harptree starting at 7.30 p.m.

PRESENT: Mr R Ireland (Chairman), Mr P Hutton (Vice-Chairman), Mr J Mitchell. Mr M Taviner, Mrs R Wakeley, Mr P Wood and Mr T Warren.

APOLOGIES: Mr C Gay  
No members of the public attended.

The Minutes of the Parish Council Meeting held on 12<sup>th</sup> February 2019 were agreed as an accurate record. The minutes were proposed and seconded and unanimously agreed for adoption.

**Min. 3549 – Matters Arising from the Minutes - None.**

**Min. 3550 – Urgent Business as agreed by the Chair – None.**

**Min. 3551 – Chew Valley Neighbourhood Plan**

There was nothing to report to the meeting.

**Min. 3552 - Community Infrastructure Levy (CIL) Funding**

It was proposed and seconded with all other Councillors in agreement to accept the quotation to refurbish the 2 fingerposts on Harptree Hill and the fingerpost at Nine Elms. The refurbishment of the remaining fingerpost at Fairash would be addressed at a later date.

**Min. 3553 – The General Data Protection Regulation (GDPR)**

The draft GDPR and Retention Policy documents had been drafted and would be reviewed prior to ratification at the next meeting. Ratification was postponed until the next meeting.

**Min. 3554 – Memorial Hall**

The Hall was generally in good order, although the back roof was leaking.

Initials ....

Quotations to update the electrical wiring were circulated. It was proposed and seconded with all other Councillors in favour of using £4,000 from the CIL fund to support the electrical upgrade, in addition it was agreed to use £1,000 from the CIL fund to assist in providing a hearing loop.

A Solicitor had confirmed that West Harptree Memorial Hall had not been financed or had any other connection with a Miners Association or similar body.

### **Min. 3555 – Highways and Pavements**

The work to create an apron in front of the Crown had been completed.

Several highways issues had been highlighted and would be follow up:

1. The white line at the bottom of Harptree Hill required re-painting.
2. Shrubs/trees in the verge outside Hillside Cottage required trimming.
3. Blocked drains were reported in the Narrows, Bristol Road, opposite Rosecroft and in Sutton Road, near the Farm Shop.
4. The road surface in the bends on Harptree Hill was breaking up and water emanating through the surface.
5. Potholes were reported on Widcombe Lane, Bushy Common, past North Widcombe Farm on the left hand side.

In addition to the above the following would be reported:

Blocked drains in front of the Bus Shelter and in front of Parsonage Farm.

Trenches in the centre of the village were breaking up.

Councillors were awaiting a response to their request for a camera to investigate several pipes and trenches which were a cause for concern. This would be followed up.

Ivy had fallen out of the hedge near Mons Cottage. The Landowner would be contacted.

Initials ....

**Min. 3556 – Recreation Ground**

The Recreation Ground was in good order.

B&NES grass cutting quotation was discussed in length. There had been a significant increase in the cost partly due to the fact that B&NES were no longer able to subsidise the work. It was proposed and seconded with all other Councillors in favour of accepting the quotation as it was still good value.

**Min. 3557 – Assets of Community Value**

The Assets of Community Value proposal to register the Shop was ongoing.

**Min. 3558 – Parish Council Insurance Policy Renewal**

It was proposed and seconded with all other Councillors in favour of accepting the updated Inspire insurance policy on a 3 year long term agreement.

**Min. 3559 – Litter Picking 2019**

The annual litter picking morning would take place on Saturday 6<sup>th</sup> April 2019 starting at 10 a.m. The event would be widely advertised and the litter picking and Health & Safety kit would be ordered.

**Min. 3560 – Triangle Flowerbed**

Our sponsor had agreed to support the flower bed planting again this year. Councillors would liaise with each other regarding the logistics.

The repair of the damaged wall was underway.

**Min. 3561 – Plastic Free West Harptree**

It was agreed to take the proposal to the next CVNP meeting. One small village would make little impact on plastic usage, but the Chew Valley as a whole could make a huge difference.

**Min. 3562 – Proposed Speed Limit Changes, B3114**

It was unanimously agreed to support East Harptree's bid to reduce the speed limit on the B3114 between East and West Harptree from 40 mph to 30 mph

Initials ....

## Min. 3563 – Correspondence

The following items had been received and circulated prior to the meeting.

1. Planning Registration – Weekly List No. 07.
2. B&NES – Street Works – 12/02/19 – 18/02/19.
3. B&NES – Parish Precept acknowledgement.
4. Images by Hand – Parish Map.
5. B&NES – Plastic Free B&NES Pledge.
6. Planning Registration – Weekly List No. 08.
7. B&NES – Street Works – 19/02/19 – 25/02/19.
8. B&NES – Next CV Forum meeting, Monday 25<sup>th</sup> March 2019.
9. Rural Services Network – The Rural Bulletin, 19<sup>th</sup> February 2019.
10. B&NES – Parish & Town Councils Elections 2019.
11. Development Management – Notification of decision, 18/05724/FUL, The Annexe, The Dower House. Permit.
12. Development Management – Notification of decision, 18/05725/LBA, The Annexe, The Dower House. Consent.
13. Development Management – Notification of decision 18/00108/VAR Fairash Poultry Farm. Permit.
14. ALCA – Funding Opportunities for the under 18s.
15. B&NES – Consultation Special, forthcoming deadlines.
16. ALCA – Parking Enforcement Survey.
17. ALCA – Notes from B&NES ALCA meeting held on 16<sup>th</sup> January 2019.
18. B&NES – Next CV Area Forum meeting 25<sup>th</sup> February 2019 at 6 p.m.
19. B&NES – The Crown Apron.
20. Development Management – Notification of decision, 19/00074/FUL, 9 Ridge Crescent. Permit.
21. B&NES – Parishes & Town Councils Elections 2019.
22. Planning Registration – Weekly List No. 09.
23. B&NES – Street Works – 26/02/19 – 04/03/19.
24. Development Management – Consultation request, 19/00776/TCA, Gournay Court, The Street.
25. ALCA - New e-mail scam.
26. Rural Services Network – The Rural Bulletin, 26<sup>th</sup> February 2019.
27. B&NES – Grounds Maintenance 2019.
28. ALCA – Further advice on the e-mail scam.
29. B&NES – Parishes Liaison meeting Agenda, 6<sup>th</sup> March.
30. ALCA – LGRC/NALC Expo 2019 – Early bird tickets.
31. B&NS – Clean Air Zone support scheme takes shape.
32. B&NES – Rural Transport Update.
33. B&NES – Housing Newsletter.
34. B&NES – Cars could be exempt from changes in Bath's Clean Air Zone.
35. B&NES – Follow Up from CV Area Forum meeting.
36. Planning Appeals, Notification of decision 18/00505/FUL Land to the South of Widcombe. Dismissed.
37. Planning Registration – Weekly List No. 10.
38. B&NES – Street Works – 05/03/19 – 11/32/19.
39. Rural Services Network – The Rural Bulletin, 5<sup>th</sup> March 2019.
40. B&NES – Public Health News, March 2019.
41. ALCA – March In Short.
42. Rural Services Network – Rural Funding Digest, March 2019 Edition.
43. Development Management – Consultation request, 19/00899/FUL, The Barn Unregistered Property, The Street, Compton Martin.
44. B&NES – New CEO appointed to lead local NHS.
45. ALCA – Subscription 2019/20.
46. ALCA – Pointers for Local Elections.
47. ALCA – VAT information.
48. ALCA – Further VAT information.
49. Elaine Avery – Litter picking.
50. ALCA – Publication of Councillor's home addresses.
51. B&NES – PC Elections 2019.
52. Somerset Forge – Quotation.

The following items were received at the meeting:

1. Dial a Ride – Acknowledgement

## Min. 3564 – Planning Matters

### New applications

- a. **Planning application 19/00776/TCA**, Gournay Court, The Street - Tree Works, T1 Sycamore - fell. T2 Cedar & Lawson, both dead - remove.

Councillors unanimously agreed to support this application.

- b. **Planning application 19/00899/FUL**, The Barn Unregistered Property, The Street, Compton Martin - Erection of single storey side extension with link to existing garage and hip roof following removal of dormer window and sloping roof section.

Councillors had no objection to this application.

Initials ....

Application pending consideration

**Planning application 18/02543/FUL**, Chew Valley Lake Walking and Cycle Trail, Walley Court Road, Chew Magna – Creation of a leisure trail for walkers and cyclists around Chew Valley Lake (including associated engineering works). **Now amended such that the Eastern Section and Southern Section are now excluded from the application. Permission now sought for North-West Section only.**

Notification of decision

**Planning application 18/05724/FUL**, The Annexe, The Dower House, The Street – Erection of single storey kitchen extension. Permit.

**Planning application 18/05725/LBA**, The Annexe, The Dower House, The Street – External alterations for erection of single storey kitchen extension. CONSENT.

**Planning application 19/00074/FUL**, 9 Ridge Crescent – Erection of single storey rear extension following demolition of existing single storey rear extension. Permit.

**Planning application 19/00108/VAR**, Fairash Poultry Farm, Compton Martin Road – Variation of condition 2 of application 17/05748/FUL (Conversion and part demolition of redundant poultry sheds for form 2 No. live-work dwellings and associated access and landscaping works (Resubmission). Permit.

**Planning Enquiry**, Bungalow Farm, East Harptree Road – Static caravan. B&NES Planning Enforcement Officer had written to confirm that the caravan was not in breach of Planning Control.

Notification of Appeal

**Planning application 18/00505/FUL**, Land to South of Widcombe Lodge, Widcombe – Erection of a dwelling (Resubmission). Dismissed.

### **Min. 3565 – Financial Matters**

The following invoices were proposed, seconded and agreed for payment:-

SSE, Electricity	£ 14.84
Came & Co, Insurance renewal	£330.00

Initials ....

**Min. 3566 - Meetings attended**

Chew Valley Forum – The main focus of the meeting was Health and Wellbeing, it also included an update on the Stowey Quarry asbestos issue, a Police report and some information on Gadget Busters.

Parishes Liaison Meeting - Topics discussed included Plastic Free B&NES, Community Libraries, a new Library vehicle and a presentation on Parish, Ward and Council elections.

**Min. 3587 – Items for the Information of the Clerk**

The District Councillor updated Councillors on Bath’s Clean Air Zone which went to Cabinet on Tuesday. The good news was that cars would not have to pay to drive through the Zone.

The Chairman declared the meeting closed at 8.55 p.m.

**Min. 3568 - Future Meetings**

9<sup>th</sup> April at 7.30 p.m.

14<sup>th</sup> May at 7.30 p.m.

11<sup>th</sup> June at 7.30 p.m.

Chairman .....

Date Signed .....