

WEST HARPTREE PARISH COUNCIL

Provisional Minutes to be approved at the next Council meeting

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Minutes of the meeting held on Tuesday 14th March 2017 at the Memorial Hall, West Harptree starting at 7.30 p.m.

PRESENT: Mr R Ireland (Chairman), Mr P Hutton (Vice-Chairman), Mr C Gay, Mr M Taviner, Mr P Wood and Mr T Warren.

APOLOGIES: Mrs L Hillier and Mrs R Wakeley.

No members of the public attended.

The Minutes of the Parish Council Meeting held on 14th February 2017 were agreed as an accurate record. The minutes were proposed and seconded and unanimously agreed for adoption.

Min. 3180 – Matters Arising from the Minutes - None.

Min. 3181 – Urgent Business as agreed by the Chair – None.

Min. 3182 - Placemaking Plan

The final draft of the Placemaking Plan had been passed by B&NES. It was with the Independent inspector, a decision was expected in 4 weeks' time.

Min. 3183 - Neighbourhood Plan

The final meeting had taken place 10 days ago. The CVNP had successfully gone through the Referendum process and had been forwarded to B&NES for a Cabinet decision in April. The new CVNP would be reviewed every 5 years.

The Chairmen of each Parish would attend occasional meetings called to manage Cil funding. A District Councillor would also attend as a non-voting collaborator.

This item would be struck from the agenda.

Min. 3184 – Memorial Hall

The Hall was in good order. It had been chosen as a Community Place of Safety along with the Blue Bowl in the event of a disaster.

Action: B&NES would be asked what the requirements were.

Initials

Min. 3185 – Highways and Pavements

All Highways matters previously reported were in hand.

The state of the road surface on Harptree Hill was poor. B&NES had deferred resurfacing work on a number of occasions. It was agreed to request a traffic counter to establish the amount of traffic using the road in order to back up the case for the work to be prioritised.

Action: A traffic counter would be requested.

It was reported that the soil in the Triangle would need replacing, prior to re-planting this spring. D B Gibbons Ltd had offered to sponsor the bedding plants again this year.

Action: A letter of thanks would be sent to Mr Gibbons.

Village Tidy Up/Litter Picking Day

Confirmation that the litter picking kit could be borrowed had been received. The Tidy Up day would go ahead on 1st April as planned. Volunteers would be asked to meet at the Triangle at 10 a.m.

Action: The Crown would be asked if they would be willing to provide a cup of coffee/tea for the volunteers.

Min. 3186 – Recreation Ground

The Recreation Ground was in good order. B&NES had strimmed around the play equipment, it looked very tidy. Last month's rubbish problem had been addressed.

Min. 3187 – Assets of Community Value

The matter was ongoing.

Min. 3188 – Correspondence

The following items had been received and circulated prior to the meeting.

1. ALCA – A problem shared.
2. ALCA – DIS 901.
3. B&NES – Pothole repair confirmation.
4. B&NES – Blocked drain acknowledgement.
5. Planning Regulations - Weekly List No. 7.
6. B&NES – Street Works 14/2/17 – 17/2/17.
7. CVNP – Referendum, Notice of Result.
8. CVNP – Referendum breakdown.
9. CVNP – Julie O'Rourke.
10. Nigel Coles – Planning enquiry.
11. CVNP – Agenda.

Initials

12. East Harptree Parish Council – Meeting to discuss the Cemetery Wall.
13. ALCA – CEO Bulletin 6, 17th February 2017.
14. B&NES – Community Places of Safety.
15. Came & Co – Confirmation of Insurance renewal.
16. Planning Regulations – Weekly List No. 8.
17. B&NES – Street Works 21/2/17 – 27/2/17.
18. Development Management – Notification of decision, Hawk How, PERMIT>
19. B&NES – The Learning Bulletin.
20. ALCA – Housing White Paper.
21. Compton Martin Parish Council – Shrine.
22. B&NES – Interagency Bulletin.
23. Rural Service Network – Introduction.
24. Planning Policy – Update.
25. B&NES – Street Works 28/2/17 – 6/3/17.
26. Planning Registration – Weekly List No. 9.
27. ALCA – In Short.
28. Development Management – New application, 17/00748/FUL Crossways, Harptree Hill.
29. Chew Valley Forum – Presentation Notes.
30. Your Care, Your Way.
31. Parishes Liaison Meeting – Minutes.
32. Interagency Bulletin – Corrections.
33. Latest News from the ICO.
34. B&NES Chairman’s Charity Event.
35. CVNP – Minutes, 17th February and final accounts.
36. Avon & Somerset PCC – Newsletter.
37. Mendip Hills AONB – How does such a special place get looked after for you?
38. CMPC – Training Opportunities for Councillors.
39. B&NES – Street Works 7/3/17 – 13/3/17.
40. Planning Registration – Weekly List No. 12.
41. B&NES – Confirmation of litter picking kit.
42. Shirley Hill – First Aid Courses at the Wellsway.
43. ALCA – Reminder, Invitation to alternative gas workshop.
44. B&NES – Invitation to the Annual Civic Reception.

The following items were received at the meeting:-

1. Clerks & Councils Direct Publication.

Min. 3189 – Planning Matters

New Application

**Planning application 17/00748/FUL, Crossways, Harptree Hill –
Conversion of existing out-building to Granny Annexe.**

Councillors agreed to Comment only on this application.

1. The dimensions of the proposal are not clear on the plans.
2. The roof height should not be raised by more than 60cm (2 feet).
3. The foot print of the building should remain as the existing.

Initials

4. The building materials should match the main property.
5. The Granny Annexe should not be sold separately from the main property.

Action: Councillor's decision would be forwarded to B&NES Planning Department.

Applications awaiting a response from the Planning Department.

Planning application 16/04987/VAR, Parsonage Farm, Bristol Road – Variation of condition 2 attached to application 14/01960/FUL (Erection of 3no. dwellings (Proposed amendments to plots 9-11 of approved scheme 06/01960/FUL).

Planning application 16/05845/FUL, East Barn, Whitecross Farm, Bristol Road – Conversion of an existing barn to a flexible use comprising tourism accommodation (Use Class C3) and part of the ground floor as office accommodation (Use Class B1).

Planning application 17/00474/FUL, 3 Ridge Crescent – Erection of a double storey rear extension and single storey side extension following demolition of existing rear porch.

Planning application 17/00146/LBA, Parsonage Farm, Bristol Road – Internal and external alterations to facilitate refurbishment of SW wing of Parsonage Farm.

Notification of decision

Planning application 17/00107/FUL, Hawk How, Ridge Lane – Erection of conservatory and new porch and installation of dormer windows and first floor balcony. PERMIT.

Planning application 16/05732/VAR, Sunnyside, Whitley Lane – Variation of condition 2 of application 14,03989/FUL allowed on appeal 9th December 2015 (Proposed new vehicular access). PERMIT.

Min. 3190 – Financial Matters

The following invoice was proposed, seconded and agreed for payment:-
SSE (Electricity) £14.84

Initials

Min. 3191 - Meetings attended

The final CVNP meeting and the Chairman’s Reception, which was well attended.

Min. 3192 – Items for the Information of the Clerk

Training Opportunities for Councillors

One Councillor would attend the Being a Good Councillors Course. Other Councillors wished to undertake a planning workshop, when available.

Clerk’s Appraisal

It was noted that further to a recent Appraisal, the Clerk confirmed that she wished to opt out of the self-enrolment pension that was offered to her. A review would take place in 3 years’ time.

The District Councillor gave an overview of the forthcoming Mayoral elections.

The Chairman declared the meeting closed at 8.20 p.m.

Min. 3193 - Future Meetings

11th April at 7.30 p.m.

9th May at 7.30 p.m. Annual Parish Meeting followed by PC meeting.

13th June at 7.30 p.m.

Chairman Date Signed