

WEST HARPTREE PARISH COUNCIL

**Provisional Minutes to be approved at the next Council meeting**

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Minutes of the meeting held on Tuesday 8<sup>th</sup> March 2016 at the Memorial Hall, West Harptree starting at 7.30 p.m.

PRESENT: Mr R Ireland (Chairman), Mr C Gay, Mr P Hutton, Mr M Taviner and Mr P Wood.

APOLOGIES: Mrs R Wakeley (Vice-Chair), Mrs L Hillier and Mr T Warren.

No members of the public attended.

**Min. 2989 - Approval of Minutes**

The Minutes of the Parish Council Meeting held on 9<sup>th</sup> February 2016 were agreed as an accurate record. The minutes were proposed and seconded and unanimously agreed for adoption.

**Min. 2990 – Matters Arising from the Minutes – None.**

**Min. 2991 - Placemaking Plan**

Notification of the next stage in the process was awaited.

**Min. 2992 - Neighbourhood Plan**

The CVNP meeting had been postponed. Once received, the draft plan would be reviewed.

**Min. 2993 – Memorial Hall**

Additional 100 Club members were still sought to increase regular funding and give stability to enable the hall to continue to be well maintained.

**Min. 2994 – Highways and Pavements**

It was reported that BT had laid fibre optic cable on a stretch of the A368 in the village.

It was agreed that the Triangle area required refurbishment.

The foliage obscuring the footway light in Ridge Lane had been trimmed.  
Action: A letter of thanks would be sent to the Landowner.

A deep pothole, near the ditch in Ridge Lane would be reported.

Initials .....

**Min. 2995 - Flood Prevention**

The flood prevention measures had worked well. It was agreed that the Parish had been very lucky considering the amount of money spent per populus head on the various stages of work.

It had been confirmed that funding for Stage III had been ring fenced, the work would be carried out in the Summer.

**Min. 2996 – Recreation Ground**

The Recreation Ground was in good order and the grass had had its first cut of the season. The issue of moss growing on the wet pour surface would be addressed in due course.

A quotation had been requested following a site meeting to replace the wet pour surfacing, particularly under the swings.

It was noted that B&NES had ring fenced a budget to be spent on Recreation Grounds.

Action: The District Councillor would be contacted in order to find out how to apply for this funding and also the District Councillor's Initiative fund.

**Min. 2997 – Church Memorial Clock**

The cost of an annual maintenance contract was prohibitive. The clock would continue to be visually inspected at regular intervals.

**Min. 2998 – Ultrafast Broadband**

The matter had been discussed at a recent Chew Valley Area Forum meeting. There had been little progress.

**Min. 2999 – Britain in Bloom Competition**

It was proposed and seconded to enter the competition and pay the entry fee, if less than £20. All other Councillors were in favour. An application form would be completed, the closing dated was 12<sup>th</sup> March.

**Min. 3000 - Village Tidy Up Day**

It had been confirmed that the litter picking equipment would be delivered on 1<sup>st</sup> and collected on 4<sup>th</sup> April. A reminder of the day would send out nearer the time.

Initials .....

### **Min. 3001 – Correspondence**

The following items had been received and circulated prior to the meeting.

1. ALCA - Royal Garden Party representatives.
2. Mendip Hills AONB – Half term family fun.
3. ALCA and NALC News.
4. Public Services Ombudsman - Local Association Information.
5. Bath Newsletter.
6. Reminder Interagency meeting 23<sup>rd</sup> February.
7. ALCA - Draft notes of the meeting 27<sup>th</sup> January.
8. ALCA – Two Civic Voice heritage related workshops.
9. Invitation from the Chairman of B&NES Council.
10. ALCA – Amended draft notes 27<sup>th</sup> January.
11. ALCA – Future Audit arrangements for Smaller Parish Councils.
12. Jessica Robinson, Planning Department – Extension to return date.
13. Came & Co re Hiscox Insurance.
14. Acknowledgement - Parish Precept requirement.
15. Agenda for Parishes Liaison meeting.
16. UK Cycling – Events Plan.
17. BRERC Wildlife Newsletter.
18. Mendip Hills AONB February Newsletter.
19. Chew Valley Forum - Update from meeting.
20. Avon & Somerset PCC Newsletter.
21. Briefing Note B&NES Parishes Liaison meeting.
22. Came & Co – Queen's 90<sup>th</sup> Birthday.
23. Reminder March Interagency meeting.
24. ICO Latest news.
25. CVNP - Comments by CVNP participating PCs with owners of LGSDS.

The following items were received at the meeting.

1. Avon & Somerset PCC Newsletter.
2. Tower Mint Ltd. - Commemorative medals.
3. Clerks and Councils Direct Publication.

### **Min. 3002 – Planning Matters**

Reference No. 15/00731/UNDEV, Mendip View, Bristol Road, Re: Unauthorised development. No update was available prior to the meeting.

Reference No. 16/00509/FUL, Lakelands, Ridge Crescent – Erect a two storey side extension following demolition of existing garage and raising of roof ridge height to provide a loft conversion.

Object in Principle to the above application for the following reasons.

1. The plans are not clear and do not state how high the proposed 'lift' of the roof will be. This property is already taller than it's neighbours.
2. Plan 1986-O1A would appear to indicate that the existing garage footprint has been extended by 25% and now aligns with the front of the house. Therefore, plan 1986-O1A is not drawn correctly as it is not the existing footprint.
3. The proposed front bedroom window over looks the garden of No. 7 Ridge Crescent, it also changes the neighbours view from their garden.

Initials .....

4. The extension and newly proposed roof line should be stepped with the existing build.
5. Concern over the loss of parking space in a small restricted development site.
6. Concern over the proposed balcony.

Reference No. 16/00931/TCA, Rosecroft Farm, The Street – 2x Silver Birch – crown reduce.  
- Support

**Min. 3003 – Financial Matters**

Payments

The following invoices were proposed, seconded and agreed for payment:-

SSE Southern Electric, Bus Shelter and Street Lighting	£ 15.48
Came & Company, Insurance	£ 260.06
Smith of Derby, Clock repair	£1,122.00
Microbitz, IT Equipment	£ 574.95

Receipts – None.

**Min. 3004 - Meetings attended**

Chew Valley Area Forum meeting where a number of topics were discussed including:-

1. The Police, Fire & Rescue, crime statistics and distraction thefts.
2. A budget cut of £2.200,000 and confirmation that certain budgets had been ring fenced.
3. A update on the Joint Spatial Plan.
4. An overview of transport strategy.
5. Rural Broadband.
6. Fingerpost refurbishment.

The Parishes Liaison meeting had also been attended where a tribute to Peter Duppa-Miller was given.

Councillors would be invited to a function on 20<sup>th</sup> April as a thank you from the Chairman of B&NES for all their hard work.

There had been no CVNP meeting.

**Min. 3005 – Urgent Business as agreed by the Chair - None**

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**Min. 3006 – Items for the Information of the Clerk – None.**

The Chairman declared the meeting closed at 8.30 p.m.

**Min. 3007 - Future Meetings**

12<sup>th</sup> April at 7.30 p.m.

10<sup>th</sup> May at 7.30 p.m.

14<sup>th</sup> June at 7.30 p.m.

Chairman ..... Date Signed .....