

WEST HARPTREE PARISH COUNCIL

Provisional Minutes to be approved at the next Parish Council meeting.

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Minutes of the Parish Council meeting held on Monday 11th July 2022 starting at 7.30 p.m.

PRESENT: Mr R Ireland (Chairman), Mr P Hutton (Vice-Chairman), Mr D Hooper, Mr J Joyce, Mr P Wood and Mr D Wood.

APOLOGIES: Mr J Mitchell.
Mr C Gay did not attend.

No members of the public attended.

The Minutes of the Parish Council Meeting held on 13th June 2022 were agreed as an accurate record. The minutes were proposed and seconded and unanimously agreed for adoption.

Min. 4059 – Matters Arising from the Minutes – None.

Min. 4060 – Urgent Business as agreed by the Chair – None.

Min. 4061 – Correspondence

Please see Appendix 1.

Min. 4062 - Introduction of Cllr Shaun Stephenson McGall, Chair of Bath & North East Somerset Council for 2022/23.

Cllr Stephenson McGall had given his apologies after the agenda had been published. He would be invited to either the September or October meeting.

Min. 4063 – Clerk Vacancy

The Clerk vacancy had not been filled. The possibility of employing a locum or temporary Clerk to cover until a permanent replacement could be found was discussed as well as other possible temporary options.

Min. 4064 – Defibrillator at the Crown

It was proposed and seconded and unanimously agreed to replace hand/dressing towels in the cabinet.

Initials

Min. 4065 – Memorial Hall

The Hall Committee were in full agreement of the PC providing a defibrillator for the Hall using CIL funding. The Hall Committee would be responsible for any ongoing costs.

A quotation would be requested for a HeartSine Samaritan PAD 500P Semi-Automatic Defibrillator and external cabinet as well as average ongoing costs.

Min. 4066 – Highways

20 mph Speed Limit – the 20mph Zone had proved itself effective. A near miss involving school children had taken place earlier in the day. A proposal (Phase II), to provide virtual footpaths from White Rose Beauty Salon to the Recreation Ground gate and from Rowan House to the Crown would further enhance pedestrian safety.

It was noted that on Bristol Road a 20mph sign was still embedded in the hedge. The matter would be addressed shortly. The Ward Councillor was thanked for sorting out the other issues.

The public meeting to discuss Phase II of the project would be arranged for October, the date would be agreed at the September meeting.

Triangular Flowerbed – The flowerbed had been watered recently. The new owner of Greenbank Cottage would be asked if the PC could continue the informal arrangement to use the outside tap. A payment of £25 p.a. had been made to the previous owner.

Min. 4067 - Recreation Ground

Confirmation that the Annual Play Equipment inspection had taken place was awaited.

The provision of new play equipment supported by a National Lottery grant was ongoing.

The gate closure mechanism was not working correctly. The matter was ongoing.

Initials

A request for a new bench in the main recreation area had been received. A rustic, low maintenance type bench was preferred by Councillors, possibly purchased through CIL funding. The favoured location would be near the proposed commemorative Platinum Jubilee tree.

Min. 4068 – Bus Shelter

Notification that the Bus Shelter roof refurbishment would take place mid to late August 2022 had been received.

Min. 4069 – Local Plan Partial Update Consultation

The full local plan would go out for consultation soon.

Min. 4070 - Community Infrastructure Levy

Projects underway included, supporting the 20mph speed project, replacing the Bus Shelter roof and possibly providing a defibrillator for the Hall.

Min. 4071 – Ward Councillor’s Report

Please see Appendix 2.

Min. 4072 – Planning Matters

Notification of decision

Application No. 22/01937/FUL, Westleaze, The Street – Conversion of garage to annex and form extension to form garage. PERMIT.

Min. 4073 – Finance

To agree payment of the following invoice(s):-

Mrs J Burdge	Clerk’s Wages	£1,381.90
	Clerk’s Expenses	£ 62.66
Bath & North East Somerset Council		
	Recreating Ground grass cutting	£1,426.97

Min. 4074 – Meetings attended – None.

Min. 4075 – Items for the Information of the Clerk

It was noted that the Chew Valley Climate and Nature Emergency meetings were still being held although enthusiasm had waned.

Initials

Min. 4076 - Future Meetings

Date of the next meeting: Monday 12th September at 7.30 p.m.

The Chairman of the meeting declared the meeting closed at 8.30 p.m.

Chairman

Date Signed

Appendix 1 Min. 4061 – Correspondence

June 2022

1. B&NES – Weekly Planning List No. 24.
2. B&NES – Street Works 14/06/22 – 20/06/22.
3. Information Commissioner’s Office – Latest news.
4. B&NES – e-newsletter, 17th June 2022.
5. B&NES – Chew Valley Forum follow up.
6. B&NES, Planning Notifications – 22/01571/FUL, Compton Martin and 22/-1750/FUL, East Harptree.
7. ALCA – Civility and respect project newsletter.
8. B&NES – Weekly Planning List No. 25.
9. B&NES – Street Works 21/06/22 – 27/06/22.
10. B&NES, Planning Notifications – 22/01840/FUL, East Harptree, 22/023786/CLPU, Hinton Blewett, 22/01976/CONDLB and 22.02378/CONDLB, Coley.
11. B&NES – Safeguarding Adults in Bath and North East Somerset.
12. B&NES – Climate and Biodiversity Festival 2022.
13. B&NES, Planning Notifications – 22/00622/FUL, East Harptree.
14. B&NES – e-newsletter, 24th June 2022.
15. GC Contracts Update – OS Data Hub Webinar.
16. B&NES – Let’s get buzzing.
17. B&NES – Weekly Planning List No. 26.
18. B&NES – Street Works 28/06/22 – 04/07/22.
19. Office for National Statistics – Census 2021, First results published today 28th June 2022.
20. B&NES, Planning Notifications – 22/02211/TCA, Compton Martin.
21. B&NES – Grounds Maintenance invoice.
22. YCSW – May 2022 Youth Work Newsletter.
23. B&NES – Parish Liaison meeting, 13th July 2022.
24. B&NES, Planning Notifications – 22/02472/FUL, Compton Martin.
25. B&NES, Planning Notifications – 22/02171/FUL, Compton Martin.
26. Office for National Statistics – Outreach and Engagement Update.
27. B&NES – Future Bright – helping residents to move forward at work and increase their income.
28. B&NES – Public Health Newsletter.
29. B&NES, Planning Notifications – 22/01709/FUL, Compton Martin.
30. B&NES – e-newsletter, 30th June 2022.

July 2022

1. B&NES, Planning Notifications – 22/02171/FUL, Compton Martin.
2. B&NES – Weekly Planning List No. 27.
3. B&NES – Parish Charter Survey.
4. B&NES – Street Works 05/07/22 – 11/07/22.
5. B&NES, Planning Notifications – 22/02602/TCA, East Harptree and 22/02677/TCA, Compton Martin.
6. B&NES, Development Management – Notification of decision, 22/01937/FUL, Westleaze, The Street, West Harptre. PERMIT.
7. B&NES, Planning Notifications – 22/01976/CONDLB, Coley.
8. ALCA – June In Short.
9. B&NES – e-connect, 7th July.
10. ALCA – Dissemination Question for a Community Research Project.
11. ALCA – Is Workplace Bullying undermining staff in Town and Parish Councils?
12. NALC – Chief Executive’s Bulletin.

Appendix 2

Min. 4071

West Harptree Parish Council Report

6/7/22

Clean & Green Week / West Harptree Speeding Phase 1

Before and after photos of cutting back vegetation around the signs was circulated previously.

C&G Weeks aside, the new vegetation response team hired as part of the Investment in Neighbourhood Services is designed to respond to issues like these.

West Harptree Speeding Phase 2

I look forward to being involved in any public meeting that discusses the best uses of the funds available.

Resurfacing of A368 and Ridge Crescent

I have vired £750k unspent pothole money from an earlier year to this year. The report states:

"Resurfacing will allow for the extension of the A368 West Harptree (part) approved Surface Treatment Scheme to be extended into a full resurfacing through the village of West Harptree."

There will also be some surface dressing on the A368 this week.

Area Working - Report back from Chew Valley Area Forum

I said I'd feedback anything significant from the CVAF. There was an interesting presentation on communities helping B&NES develop more bespoke plans for the four geographically distinct parts of B&NES - Chew Valley, Somer Valley, Keynsham area and Bath/Bathavons. It's early days but this is a significant development. Their intention is to engage the community and representatives in forming a long-term plan for each area, importantly this will be specific to each, recognising that one area may need to focus on certain issues that are completely different from another part of the authority.

I met with the Communities Director afterwards to press the case for broader area teams, where siloes are broken down and different teams across the Council get to know each area and work together in a more holistic way to solve problems.

2023 Manifesto

We're developing our 2023 Manifesto and I am chairing the process. I've asked that the process is thrown open to allow wide engagement from the public, including asking for input from parish councils, residents' associations in Bath and specialist community groups.