

WEST HARPTREE PARISH COUNCIL

**Provisional Minutes to be approved at the next Parish Council meeting.**

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Minutes of the meeting held on Tuesday 10<sup>th</sup> July 2018 at the Memorial Hall, West Harptree starting at 7.40 p.m. following Public Participation.

PRESENT: Mr P Hutton (Vice-Chairman), Mr J Mitchell, Mrs R Wakeley  
Mr P Wood and Mr T Warren.

APOLOGIES: Mr R Ireland (Chairman), Mr M Taviner and Mr C Gay.  
2 members of the public attended.

The Minutes of the Parish Council Meetings held on 12<sup>th</sup> and 29<sup>th</sup> June 2018 were agreed as an accurate record. The minutes were proposed and seconded and unanimously agreed for adoption.

**Min. 3425 – Matters Arising from the Minutes - None.**

**Min. 3326 – Urgent Business as agreed by the Chair – None.**

**Min. 3427 – Chew Valley Neighbourhood Plan**

The proposal to arrange a meeting between the 7 CVNP Chairmen to discuss the dismissive letter received from Martin Shields had been deferred. The District Councillor agreed to follow this up in the first instance.

Further to a recent consultation regarding the appointment of a CVNP administrator, it was not clear whether it was the Parish Council's or the CVNP Steering Group's decision. To avoid holding up proceedings, Councillors unanimously agreed that if it was their decision they would support the proposal to appoint the Chew Magna Clerk to the role.

**Min. 3428 – Community Infrastructure Levy (CIL) Funding**

It was proposed and seconded with all other Councillors in favour to accept the quotation from Somerset Forge to refurbish the finger post on the corner A368/B3114 near the Millennium Stone. Somerset Forge would be instructed accordingly.

Initials ....

**Min. 3429 – The General Data Protection Regulation (GDPR)**

The Parish Council would continue to work towards GDPR compliance.

**Min. 3430 – Memorial Hall**

The Hall was in good order and fund raising initiatives were in hand.

**Min. 3431 – Highways and Pavements**

Pavement, The Crown – A site meeting had taken place to review the proposals.

Councillor's minds had been focused on the opportunity to improve road and pedestrian safety at this point, whilst at the same time enabling the area outside the Crown to be tidied up and aesthetically enhance the village centre.

The negative comments relating to loss of parking space could be addressed by sacrificing part of the pavement to provide two parking bays.

It was noted that one Councillor was against any change to the area whilst others had differing opinions, with various solutions suggested.

Initially, a sketch plan would be drawn and advice taken. It was agreed that a compromise was the best way forward.

Thanks were extended to the District Councillor for his help in this matter.

Potholes - It was noted that potholes previously reported had been identified with white spray paint and would be repaired shortly.

To note that the meeting was adjourned and reconvened on two occasions to allow members of the public to comment on the Crown pavement proposals.

**Min. 3434 – Church Clock**

The issue with the light illuminating the clock was ongoing.

Initials ....

### **Min. 3435 – Footway Light, Millennium Way**

A second hand lantern head which would run on a timer had been ordered.

### **Min. 3436 – Recreation Ground**

The Recreation Ground was in good order.

The play equipment had been re-painted and looked bright and colourful. The picnic table and bench had been re-varnished and were now in good order. The wet pour surfacing would be laid in due course.

### **Min. 3437 – Assets of Community Value**

The completed Assets of Community Value registration documents relating to the Crown would be submitted to B&NES shortly.

### **Min. 3438 – Correspondence**

The following items had been received and circulated prior to the meeting.

1. B&NES – Pavement Plan.
2. Rural Services Network – News Digest, 11<sup>th</sup> June.
3. B&NES – Health of Heritage Services.
4. Planning Registration – Weekly List No. 24.
5. B&NES – Street Works – 24/06/18 – 30/06/18.
6. Rural Services Network – Rural Economy Spotlight, June 2018.
7. Sustrans – Chew Valley Lake Recreational Trail.
8. Lewis Hearse – Painting.
9. B&NES – Local Plan & HELAA – Parish Opportunity.
10. ALCA – Extra June, In Short.
11. Leslie & Rick Zurburg – Recreational Trail.
12. Development Management – Consultation request 18/02543/FUL – Chew Valley Lake Walking & Cycle Trail, Walley Lane, Chew Magna.
13. Planning Registration – Weekly List No. 25.
14. Chew Valley Lake Recreational Trail – Community Consultation at Chew Valley School.
15. B&NES – Planning Policy, Consultation on a new sustainable construction checklist.
16. Somer Valley page for Visit Somerset.
17. ALCA – Remembrance Day Silhouette Installation Grants.
18. Rural Services Network – Spotlight on Older People.
19. B&NES – Fix My Street Update.
20. Development Management – Consultation request 18/02682/TCA, Fernlea.
21. Avon & Somerset Police – Remembrance Day.
22. Bristol Airport – Officially the Best in Europe.
23. ALCA – Community Conservation work.
24. B&NES – Update following Parishes Liaison meeting.
25. ALCA – Star Councils Awards.
26. Somerset Forge – Quotation.
27. B&NES – Consultation on Community Library at Chew Valley Secondary School.
28. Rural Services Network – News Digest, 25<sup>th</sup> June.
29. ALCA – Registering with the ICO.
30. Planning Registration – Weekly List No. 26.
31. B&NES – Fix My Street, pothole repaired.
32. Rural Services Network – Rural Vulnerability Service, Rural Transport, June 2018.
33. B&NES – Minutes of the Parishes Liaison meeting.
34. ALCA – NALC Annual Conference 2018.
35. B&NES – Reminder Interagency meeting, 11<sup>th</sup> July.

Initials ....

- 36. B&NES – Licencing Review of Gambling Act 2005. Statement of Principles.
- 37. Planning Registration – Weekly List No. 27.
- 38. Rural Services Network – The Rural Bulletin, 3<sup>rd</sup> July 2018.
- 39. B&NES – Street Works – 03/07/18 – 09/07/18.
- 40. Rural Services Network – Rural Funding Digest, July 2018.
- 41. B&NES – Pavement.
- 42. Development Management – Consultation request 18/02770/FUL, Stratford Mill, Stratford Lane.
- 43. B&NES – Housing Newsletter.
- 44. B&NES – Public Health News.
- 45. Latest News from the ICO.

The following items were received at the meeting:-

- 1. Clerks & Councils Direct publication.

### **Min. 3439 – Planning Matters**

New application

**Planning application 18/02770/FUL**, Stratford Mill, Stratford Lane –  
Erection of replacement dwelling and change of use of proposed site  
area (agricultural to domestic).

West Harptree Parish Council fully supports the above application for the following reasons:

- 1. The proposed dwelling is a modest single storey stone built property with landscaping which will sit well within its surroundings.
- 2. It meets the CVNP Policy Guidelines HDE8 a and b Parking – Domestic Dwellings.

Applications pending consideration

**Planning application 18/02543/FUL**, Chew Valley Lake Walking and Cycle Trail, Wally Lane, Chew Magna – Creation of a leisure trail for walkers and cyclists around Chew Valley Lake (including associated engineering works).

**Planning application 18/02681/TCA**, Fernlea, The Street – Ash Tree Branches from neighbouring property are at a high and low level. Remove the lower branches.

### **Min. 3440 – Financial Matters**

The following invoices were proposed, seconded and agreed for payment:-

SSE, Electricity	£	15.74
L A Hearse Carpentry & Decorating Services	£	593.89
Mrs J Burdge	Clerk's wages	£1,296.84
	Clerk's expenses	£ 44.55

Initials ....

The bank reconciliation as at 30<sup>th</sup> June 2018 was proposed, seconded and agreed correct.

An August payment to Somerset Forge for £640.00 plus VAT was also agreed.

**Min. 3441 - Meetings attended – None.**

**Min. 3442 – Items for the Information of the Clerk**

It was reported that there was a lot of scare mongering going on regarding housing. The West of England had to find another 105,000 homes. Under the Joint Spatial Plan B&NES had to find an additional 3,000 houses. It was confirmed that there would be no further allocation for West Harptree.

B&NES had been invited to take part in talks to look at partnerships with other District Councils, i.e. Mendip, Sedgemoor, North Somerset, there was no timescale and conversations were ongoing.

The Chairman declared the meeting closed at 8.37 p.m.

**Min. 3443 - Future Meetings**

11<sup>th</sup> September at 7.30 p.m.

9<sup>th</sup> October at 7.30 p.m.

13<sup>th</sup> November at 7.30 p.m.

Chairman .....

Date Signed .....