

WEST HARPTREE PARISH COUNCIL

Provisional Minutes to be approved at the next Council meeting

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Minutes of the meeting held on Tuesday 12th July 2016 at the Memorial Hall, West Harptree starting at 7.36 p.m. following Public Participation.

PRESENT: Mr P Hutton (Vice-Chairman), Mr M Taviner, Mrs R Wakeley. Mr P Wood and Mr T Warren.

APOLOGIES: Mr R Ireland (Chairman), Mr C Gay and Mrs L Hillier. Two members of the public attended.

Mr Hutton chaired the meeting.

Min. 3060 - Approval of Minutes

The Minutes of the Parish Council Meeting held on 14th June 2016 were agreed as an accurate record. The minutes were proposed and seconded and unanimously agreed for adoption.

Min. 3061 – Matters Arising from the Minutes – None.

Min. 3062 – Urgent Business as agreed by the Chair – None.

Min. 3063 - Placemaking Plan

The Independent Inspector had reviewed the PP, feedback was awaited.

Min. 3064 - Neighbourhood Plan

There was no update prior to the meeting.

Min. 3065 – Memorial Hall

The Memorial Hall was running smoothly. The next meeting of the Management Committee would take place in September.

Min. 3066– Highways and Pavements

A parishioner had raised concern over traffic speed through the village, particularly on the A368 from the Compton Martin direction.

Action: B&NES Highways and the Police would be contacted.

The Triangle area had not been fully re-instated since the flooding. The kerbs and tarmac required attention. The District Councillor reported that following a site visit the work was not considered a priority.

A blocked drain outside Parsonage Farm would be reported.

Initials

Min. 3067 - Flood Prevention

Flood prevention measures in Ridge Lane had yet to be completed.

Phase III of the flood prevention measures had been postponed until 18th July. It had been agreed with the Landowner that Plant and Equipment could be stored at Tilly Manor Farm.

Action: Jim McEwan, B&NES would be notified.

Min. 3068 – Recreation Ground

The Recreation Ground was in good order.

Rospa had produced a detailed play equipment inspection report. It highlighted a number of low/medium risk issues which would be addressed.

Three “No Dogs Allowed” signs would be requested from B&NES. They would be positioned at each entry point.

Min. 3069 – Britain in Bloom Competition

Preparations were ongoing during the run up to Judging day, 18th July.

Min. 3070 – Memorial Bench

The Parish Council had been approached by the family of the late Michael Saunders, they wished to provide a bench in his memory for the benefit of the community.

Councillors unanimously agreed to accept the very generous offer and would ask Mrs Saunders to proceed with the purchase.

Ideally, the family wished for the bench to be sited outside the Church. It was agreed to replace the aged bench outside the Church with the new, and move the aged bench to the Bus Shelter. Brackets would be required to secure each bench.

Min. 3071 – Assets of Community Value

Information on how to proceed with the ACVs registration had been requested but had not been received prior to the meeting.

Initials

Min. 3072 – Correspondence

The following items had been received and circulated prior to the meeting.

1. B&NES – Stanton Road, Pensford.
2. ALCA – Briefing note regarding Broadband.
3. ALCA – West of England Devolution.
4. Liz Brimmel – ACVs.
5. Sara Dixon – Bath City Conference, Building the Future of Bath.
6. CVNP meeting, Monday 20th June.
7. CWRC – War Grave Funding.
8. B&NES – Mendip View.
9. Sara Dixon – Keynsham Leisure Centre, feedback event reminder and training opportunities.
10. CVNP – LGSDs.
11. CVNP – Confirmation of meeting 18th July.
12. Annamarie Miles – Cycle Weekly.
13. ALCA – WERN Conference.
14. Mendip Hills AONB – Volunteers build new boardwalk in East Harptree Woods.
15. Elaine Avery – War Graves.
16. Development Management – Planning application, The Rectory, Bath Road.
17. Development Management – Planning application, Leacroft House, Bristol Road.
18. ALCA – DIS Extra 887.
19. B&NES – Street Works.
20. Cas Flack Dalziel – Questionnaire.
21. Lemon Gazelle Community Interest Company – Introduction.
22. Liz Brimmel – 3 Parish ACVs.
23. Development Management – Gournay Court, The Street.
24. Development Management – Procedure.
25. Elizabeth Saunders – Memorial Bench.
26. CVNP – Chew Valley Gazette advertisement.
27. Richard Robertson – Leacroft.
28. Elizabeth Saunders – Memorial Bench.
29. Julie O'Rourke – Potential funding.
30. Sara Dixon- West of England Devolution.

The following items were received at the meeting:-

1. Peter Bowden – Britain in Bloom.
2. Clerks & Councils Direct Publication.
3. Came & Company – Change of Trading Style.

Min. 3073 – Planning Matters

Reference No: 16/03181/RES – Leacroft House, Bristol Road - Approval of reserved matters with regard to outline application 14/05899/OUT (all matters besides access; (i.e. appearance, landscaping, layout and scale).

- The application was not discussed as a paper copy of the plans and an extension to the return date had been requested.

Councillors would review the documents, a public meeting would be held to allow parishioners to view the documents and comment as necessary.

Initials

Reference No: 16/03463/FUL – 22 Ridge Crescent – Erection of two storey rear extension.

- The application had been received prior to the meeting but as it was not an agenda item it would also be reviewed at the public meeting, as above.

Reference No: 16/03303/TCA – Ridgeway, Ridge Lane – Tree Works Notification in Con Area.

- Support, no objection.

Reference No: 16/03248/FUL – The Rectory, Bath Road – Erection of ground floor rear extension.

- Support, no objection.

Reference No: 15/00731/UNDEV - Mendip View, Bristol Road, Re: Unauthorised development. The matter was ongoing.

Notification of decision

Application No: 16/02672/TCA - Gournay Court, The Street – Tree works.

- No objection.

Min. 3074 – Financial Matters

The following invoices were proposed, seconded and agreed for payment:-

SSE Southern Electric, Bus Shelter and Street Lighting	£ 15.50
Mrs J Burdge, Clerk's Wages & Expenses	£1,266.02
Playsafe Limited, Rospa play equipment inspection	£ 84.00

The Bank reconciliation would be forwarded to Councillor's in due course.

Min. 3075 - Meetings attended

Chew Valley Forum where agenda items included a briefing on the West of England Devolution, monthly crime statistics, our vision for General Practice and Early Help Services for Children.

Min. 3076 – Items for the Information of the Clerk

An invitation had been received to look at improvements at Burledge. No feedback had been received prior to the meeting.

Initials

The Chairman declared the meeting closed at 8.53 p.m.

Min. 3077- Future Meetings

13th September at 7.30 p.m.

11th October at 7.30 p.m.

8th November at 7.30 p.m.

Chairman Date Signed