

WEST HARPTREE PARISH COUNCIL

**Provisional Minutes to be approved at the next Parish Council meeting.**

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Minutes of the meeting held on Monday 13<sup>th</sup> January 2020 at the Memorial Hall, West Harptree starting at 7.45 p.m.

PRESENT: Mr R Ireland (Chairman), Mr P Hutton (Vice-Chairman), Mr G Joyce, Mr J Mitchell, Mrs R Wakeley and Mr P Wood.

APOLOGIES: Mr C Gay and Mr D Wood.

One member of the public attended.

The Minutes of the Parish Council Meeting held on 9<sup>th</sup> December 2019 were agreed as an accurate record. The minutes were proposed and seconded and unanimously agreed for adoption.

**Min. 3706 – Matters Arising from the Minutes – None.**

**Min. 3707 – Urgent Business as agreed by the Chair – None.**

**Min. 3708 – Parish Precept Requirements for 2020/21**

A Financial Statement had been distributed to assist with Precept Requirements for 2020/21. Taking into account the usual considerations plus the increased number of residents within the Parish, it was proposed, seconded and unanimously agreed to increase the Precept by £250. The Precept Requirements form requesting £8,500 would be submitted.

**Min. 3709 – Defibrillator at the Crown**

Further information was received at the meeting relating to the existing defibrillator which at present was fully serviceable; but would require new pads at the end of the month and a new battery by April. Cost approximately £250. The equipment was at least 10 years old and although it had given good service it was agreed that technology had moved on in that time, a new machine would offer enhanced features and would be easier to use.

It was proposed and seconded to upgrade the defibrillator as soon as possible.

Initials ....

Quotations would be sought and a decision made at the February meeting.

**Min. 3710 – Bristol Clean Air Proposal**

The proposal to ban all diesel vehicles in central Bristol would have a huge impact on members of the rural community. Following a discussion, it was agreed to contact B&NES Cllr David Wood and ask him to be the voice of the Mendip and Chew Valley Wards to put pressure on Bristol City Council prior to the next consultation period. The West of England Rural Network, Jacob Rees Mogg, MP and other affected Parish Councils within the Chew Valley would also be copied into the e-mail.

**Min. 3711 – Chew Valley Neighbourhood Plan**

The CVNP Steering Group was awaiting a response from B&NES Solicitor regarding wording prior to the adoption of the Memorandum of Understanding between Councils.

The Steering Group were acquiring 10% CIL funding from various building projects within the 7 Parishes and were exploring ideas as to how the fund could best be spent.

**Min. 3712 - Community Infrastructure Levy (CIL) Funding**

Agreed projects were ongoing. The Church Clock had stopped working a number of times recently, its refurbishment would be prioritised now that additional CIL funding was available.

A request from East Harptree School for CIL funding would be looked into in greater detail, a report would be presented to the February meeting.

**Min. 3713 – Memorial Hall**

The Hall was in good order and was going from strength to strength, the number of 100 Club members had increased and the latest film screening had been very successful. The bid for lottery funding was in its final stages, everything was very positive.

**Min. 3714 – Highways and Pavements**

Speed Reduction Measures on the A368

Stakeholder meeting – A Stakeholder meeting had been arranged for

Initials ....

Wednesday 15<sup>th</sup> January 2020 in the Memorial Hall, starting at 6 p.m. In attendance would be B&NES Highways, the Police, Cllr David Wood and members of the Parish Council. Members of the public and interested parties had been invited to attend to put their ideas and views forward with the aim of agreeing how to best proceed with this scheme.

Village Clean Up – The next scheduled clean up morning would be held on Saturday 15<sup>th</sup> February, weather permitting. Volunteers would meet at the Bus Shelter at 10 a.m.

Potholes – previously reported would be followed up. i.e. in Bristol Road, near the Linney, at the bottom of Harptree Hill and at Brickhills.

### **Min. 3715 – Recreation Ground**

The Recreation Ground was in good order. The provision of outdoor gym equipment had been looked into, but the cost was prohibitive.

Dog fouling had again been highlighted and would be monitored. It was agreed to publish a notice on Facebook and an article in the Parish News reminding dog owners of their responsibilities. New signage would also be looked into.

### **Min. 3716 – Correspondence**

The following items had been received and circulated prior to the meeting.

1. B&NES, Planning Regulation – Weekly list No. 50.
2. B&NES – Street Works 10/12/19 – 16/12/19.
3. Rural Services Network – The Rural Bulletin, 19<sup>th</sup> December 2019.
4. B&NES, Development Obligations – CIL payment notification.
5. B&NES – Bereavement by Suicide Support Services.
6. Ken Wheeler, Nigel Coles, Karen McCombe, Simon Poyntz – Speeding on the A368.
7. Dominic Hooper – Bus Shelter cleaning.
8. B&NES – The Community Awards, one week to go.
9. East Harptree Primary School - Possible application for CIL money.
10. ALCA – Another Scam.
11. AED Locator – Proposed Planning application for change of use of premises at East Barn.
12. B&NES – Local Plan update.
13. AED Locator – Defibrillator at the Crown.
14. B&NES, Development Management – New application, 19/05414/FUL. East Barn.
15. B&NES – Remittance advice.
16. B&NES, Planning Regulation – Weekly list No. 51.
17. Came & Co – Merry Christmas.
18. B&NES Parish and Town Councils Parish Precept Requirements 2020/21.
19. B&NES, Fix my Street – Bristol Road, Blocked drain dealt with.
20. RTN – Registration with Charity Commission, PCC Parish of East Harptree with West Harptree and Hinton Blewett.
21. Rural Services Network – Merry Christmas and a Happy New Year.
22. B&NES, Planning Regulation – Weekly list No. 52.
23. Greenway Grounds Maintenance – Grounds Maintenance Services.
24. B&NES – Merry Christmas from the Community Services Team.
25. B&NES – Street Works 31/12/19 – 06/01/20.
26. Rural Services Network – The Rural Bulletin, 27<sup>th</sup> December 2019.
27. ALCA – Dates for B&NES ALCA and Parish Liaison meetings 2020.
28. B&NES, Planning Regulation – Weekly list No. 01.
29. AED Locator – Defibrillator at the Crown.
30. B&NES – NI to List THTSC606 – Bath Spa Graduation Ceremonies.

Initials ....

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| <p>31. ALCA – Expression of Interest, Climate Action Emergency Response, one day workshop.</p> <p>32. B&amp;NES, Planning Regulation – Weekly list No. 02.</p> <p>33. B&amp;NES – Street Works 07/01/20 – 13/01/20.</p> <p>34. Rural Services Network – The Rural Bulletin, 7<sup>th</sup> January 2020.</p> <p>35. B&amp;NES – NI to List THTTC2136, Middle Street, East Harptree.</p> <p>36. B&amp;NES – Public Health News.</p> | <p>37. Rural Services Network – Rural Funding Digest.</p> <p>38. ICO – Latest news from the ICO.</p> <p>39. ALCA – NALC, Chairman’s Open Letter.</p> <p>40. D Wood – Apologies.</p> <p>41. B&amp;NES, Development Management – New application, 19/05345/FUL. 19 Ridge Crescent.</p> <p>42. ALCA – Letter from the Surveillance Camera Commissioner.</p> |
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The following item were received at the meeting:-

1. Clerks & Councils Direct Magazine.

**Min. 3717 – Planning Matters**

New application

**Planning application 19/05414/FUL**, East Barn – Change of use of existing office accommodation (Use Class B1) into a single dwelling (Use Class C3).

It was agreed to support this application.

**Min. 3718 – Financial Matters**

The following invoices were proposed, seconded and agreed for payment:-

|                  |                  |           |
|------------------|------------------|-----------|
| SSE, Electricity |                  | £ 15.74   |
| Mrs J Burdge     | Clerk’s wages    | £1,328.60 |
|                  | Clerk’s expenses | £ 42.01   |

The Bank Reconciliation as at 31<sup>st</sup> December 2019 was agreed as a correct record.

**Min. 3719 - Meetings attended – None.**

**Min. 3720 – Items for the Information of the Clerk - None.**

The Chairman declared the meeting closed at 9.05 p.m.

**Min. 3721 - Future Meetings**

10<sup>th</sup> February at 7.45 p.m.

9<sup>th</sup> March at 7.45 p.m.

13<sup>th</sup> April at 7.45 p.m. (*Easter Monday, may be subject to change*)

Chairman .....

Date Signed .....