

WEST HARPTREE PARISH COUNCIL

**Provisional Minutes to be approved at the next Parish Council meeting.**

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Minutes of the meeting held on Tuesday 8<sup>th</sup> January 2019 at the Memorial Hall, West Harptree starting at 7.30 p.m.

PRESENT: Mr R Ireland (Chairman), Mr P Hutton (Vice-Chairman), Mr J Mitchell. Mr M Taviner and Mr P Wood.

APOLOGIES: Mr C Gay, Mrs R Wakeley and Mr T Warren.  
One member of the public attended.

The Chairman opened the meeting by wishing everyone a happy New Year.

The Minutes of the Parish Council Meetings held on 11<sup>th</sup> December 2018 were agreed as an accurate record. The minutes were proposed and seconded and unanimously agreed for adoption.

**Min. 3514 – Matters Arising from the Minutes - None.**

**Min. 3515 – Urgent Business as agreed by the Chair**

The Chairman agreed to discuss the following application which had been received after the publication of the Agenda.

**Planning application 19/00024/TCA**, Buddleia Cottage, The Street – 1x Spruce – remove.

It was unanimously agreed that there was No Objection to the proposal.

**Min. 3516 – Parish Precept Requirements for 2019/20**

A Financial Statement had been distributed to assist with Precept Requirements for 2019/20. Following a lengthy discussion in which the loss of the Council Tax Grant, the possible increase in insurance costs, increase in Clerk's wages and possibly a small increase in other costs; it was proposed, seconded and unanimously agreed to increase the Precept by £250 (just over 3%), for the financial year 2019/20. The Precept Requirements form requesting £8,250 would be submitted. A proposal to increase the Precept by a further £250 for the financial year 2020/21 would be considered in January 2020.

Initials ....

**Min. 3517 – Chew Valley Neighbourhood Plan**

The scheduled meeting had been postponed

**Min. 3518 - Joint Spatial Plan and Local Plan Consultation**

A response to the Consultation had been submitted prior to the 7<sup>th</sup> January deadline.

**Min. 3519 - Community Infrastructure Levy (CIL) Funding**

It was agreed to request quotations to refurbish the remaining fingerposts in the Parish and request permission to re-site the fingerpost near the Blue Bowl, junction B3114/C406 Fairash.

The upgrade the Hall roof and electrics as well as the Church clock refurbishment would be considered for CIL funding at a later date.

**Min. 3520 – The General Data Protection Regulation (GDPR)**

The draft GDPR and Retention Policy documents had been drafted and would be reviewed prior to ratification at the next meeting.

**Min. 3521 – Memorial Hall**

The Hall was in good order. The implementation programme to enhance the Hall was underway.

**Min. 3522 – Highways and Pavements**

The District Councillor agreed to look into the timescale regarding the provision of the paving apron in front of the Crown and report to the January meeting. There was no update prior to the meeting.

Several highways issues were highlighted and would be reported to B&NES.

1. The white line at the bottom of Harptree Hill required re-painting.
2. Potholes were reported in the trench opposite the Shop, outside Rowan House and also at the bottom of Harptree Hill.
3. Shrubs/trees in the verge outside Hillside Cottage required trimming.
4. A drain had lifted in the bend on Harptree Hill.

Initials ....

5. The road surface in the bends on Harptree Hill was breaking up.
6. Stones/rubble had been left in the grass in Ridge Crescent, near the telephone box and required clearing.

### **Min. 3523 – Recreation Ground**

The Recreation Ground was in good order.

### **Min. 3524 – Assets of Community Value**

The Assets of Community Value proposal to register the Shop was proposed, seconded and unanimously agreed. It would be forwarded to B&NES for consideration.

### **Min. 3525 – Correspondence**

The following items had been received and circulated prior to the meeting.

1. Latest News from the ICO.
2. Barry Rider – Parish News copy dated 2019.
3. Mendip Hills AONB – Mendip Hills Fund.
4. Planning Registration – Weekly List No. 50.
5. B&NES – Street Works – 11/12/18 – 17/12/18.
6. Rural Services Network – The Rural Bulletin, 11<sup>th</sup> December 2018.
7. B&NES – HELAA.
8. B&NES 0 Gov.uk Pocket Parks plus.
9. ALCA -In Short, December 2018.
10. ALCA- Invitation WPDS Annual Stakeholder workshop, February 2019.
11. B&NES – Stephen’s solo trek for World Heritage Centre.
12. B&NES – ACV’s.
13. WH Memorial Hall – Invoice.
14. B&NES – Seeking your views on the draft Community Asset Transfer.
15. Planning Registration – Weekly List No. 51.
16. B&NES – Street Works – 18/12/18 – 24/12/18.
17. Rural Services Network – The Rural Bulletin, 18<sup>th</sup> December 2018.
18. ALCA – Scam e-mail.
19. Came & Company – Seasons Greetings.
20. B&NES – 70 nominations for Our Young Stars.
21. Bristol Airport – The Next Chapter.
22. B&NES – 12 Stars of Christmas.
23. B&NES 2019/20 Tax Base letter.
24. B&NES – Interagency Bulletin, December 2018.
25. Rural Services Network – Merry Christmas and a Happy New Year.
26. B&NES – Planning Policy CIL training.
27. B&NES – Planning Enforcement.
28. B&NES -Public transport, changes to 672 bus service from 6<sup>th</sup> January.
29. Planning Registration – Weekly List No. 52.
30. B&NES – Street Works – 01/01/19 – 07/01/19.
31. B&NES ALCA – Meeting 16<sup>th</sup> January 2019.
32. B&NES ALCA – Happy New Year.
33. Development Management – New applications 18/0524/FUL and 18/0525/LBA, The Annexe, The Dower House.
34. B&NES – Public Health News.
35. Rural Services Network – A Happy New Year.
36. ALCA – Royal Garden Party 2019.
37. Dial a Ride.
38. Development Management – New application, 19/00024/TCA, Buddleia Cottage, The Street.

The following items were received at the meeting:

1. B&NES – Parish Precept requirements for 2019/20.
2. Clerks & Councils Direct publication.
3. Avon & Somerset PCC Newsletter.

### **Min. 3526 – Planning Matters**

New applications

**Planning application 18/05724/FUL**, The Annexe, The Dower House, The Street – Erection of single storey kitchen extension.

**Planning application 18/05725/LBA**, The Annexe, The Dower House, The  
Initials ....

Street – External alterations for erection of single storey kitchen extension.

Councillors had no objection to either of these applications and agreed to leave the final details to the suitably qualified listed buildings team.

Application pending consideration

**Planning application 18/02543/FUL**, Chew Valley Lake Walking and Cycle Trail, Walley Court Road, Chew Magna – Creation of a leisure trail for walkers and cyclists around Chew Valley Lake (including associated engineering works). **Now amended such that the Eastern Section and Southern Section are now excluded from the application. Permission now sought for North-West Section only.**

Notification of Appeal

**Planning application 18/00505/FUL**, Land to South of Widcombe Lodge, Widcombe – Erection of a dwelling (Resubmission).

**Min. 3527 – Financial Matters**

The following invoices were proposed, seconded and agreed for payment:-

SSE, Electricity		£ 15.50
Mrs J Burdge	Clerk's Wages	£1,328.44
	Clerk's Expenses	£ 44.02
West Harptree PCC, Church lighting		£ 25.00
West Harptree Memorial Hall, Upgrade Hall facilities		£ 551.81

**Min. 3528 - Meetings attended – None.**

**Min. 3529 – Items for the Information of the Clerk – None.**

The Chairman declared the meeting closed at 8.35 p.m.

**Min. 3530 - Future Meetings**

12<sup>th</sup> February at 7.30 p.m.

12<sup>th</sup> March at 7.30 p.m.

9<sup>th</sup> April at 7.30 p.m.

Chairman .....

Date Signed .....