

WEST HARPTREE PARISH COUNCIL

**Provisional Minutes to be approved at the next Parish Council meeting.**

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Minutes of the meeting held on Tuesday 12<sup>th</sup> February 2019 at the Memorial Hall, West Harptree starting at 7.30 p.m.

PRESENT: Mr R Ireland (Chairman), Mr P Hutton (Vice-Chairman), Mr C Gay, Mr J Mitchell. Mr M Taviner, Mrs R Wakeley, Mr P Wood and Mr T Warren.

APOLOGIES: None

No members of the public attended.

The Minutes of the Parish Council Meetings held on 8<sup>th</sup> January 2019 were agreed as an accurate record. The minutes were proposed and seconded and unanimously agreed for adoption.

**Min. 3531 – Matters Arising from the Minutes - None.**

**Min. 3532 – Urgent Business as agreed by the Chair – None.**

**Min. 3533 – Chew Valley Neighbourhood Plan**

There was nothing to report to the meeting.

**Min. 3534 - Community Infrastructure Levy (CIL) Funding**

It was agreed to request quotations to refurbish the remaining fingerposts in the Parish and request permission to re-site the fingerpost near the Blue Bowl, junction B3114/C406 Fairash. The matter was ongoing.

**Min. 3535 – The General Data Protection Regulation (GDPR)**

The draft GDPR and Retention Policy documents had been drafted and would be reviewed prior to ratification at the next meeting.

**Min. 3536 – Memorial Hall**

The Hall was in good order. Quotations were being sought to upgrade the infrastructure.

A recent ALCA meeting had highlighted that some Halls were originally

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financed by Miners Associations and through a loophole could be registered and sold off. It was thought that this was highly unlikely in West Harptree, but the connection between the Hall and a Miners Association or similar body would be fully investigated. It would also be clarified whether the PC or Hall Management Committee were Sole or Custodian Trustees.

**Min. 3537 – Highways and Pavements**

The work to create an apron in front of the Crown should start next week.

Several highways issues were highlighted and would be reported or follow up.

1. The white line at the bottom of Harptree Hill required re-painting.
2. Shrubs/trees in the verge outside Hillside Cottage required trimming.
3. Blocked drains were reported in the Narrows, Bristol Road, opposite Rosecroft and in Sutton Road, near the Farm Shop.
4. The road surface in the bends on Harptree Hill was breaking up and water emanating through the surface.
5. Potholes were reported on Widcombe Lane, Bushy Common, past North Widcombe Farm on the left hand side.

**Min. 3538 – Recreation Ground**

The Recreation Ground was in good order.

**Min. 3539 – Assets of Community Value**

The Assets of Community Value proposal to register the Shop had been submitted.

**Min. 3540 – Parish Council Insurance Policy Renewal**

Following a discussion, it was agreed that the Inspire quotation was the best policy to cover the PCs needs. In order to tighten thing up, it was agreed to send the Broker the asset register showing replacement costs and ask for a revised quotation rather than accepting the blanket cover they were offering.

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### **Min. 3541 – Gigaclear Broadband Update**

Ben Stevens, Community Engagement Manager introduced himself, gave a short talk and answered Councillor's questions. His attention was drawn to the fact that diversions had not been set up well causing congestion in narrow lanes. This had now been resolved. Issues with cutting through the telephone cable and the water main were also highlighted. It was crucial that the Gigaclear works would not interfere with the huge drainage scheme B&NES had undertaken. Councillors were awaiting a response to their request for a camera to investigate several pipes and trenches which were a cause for concern.

### **Min. 3542 – Dial a Ride**

It was proposed and seconded with all in favour of supporting the Dial a Ride transport service with a grant of £75. It had been used 60 times by members of the Parish during the last 12 months.

### **Min. 3543 – Correspondence**

The following items had been received and circulated prior to the meeting.

1. Latest News from the ICO.
2. B&NES – Our Young Stars Finalists.
3. Dudley King – Finger post.
4. Development Management – Consultation request 18/00108/VAR Fairash Poultry Farm.
5. B&NES – Update on the Budget.
6. ALCA – More Hoax e-mails.
7. Development Management – Consultation request 18/00108/VAR Fairash Poultry Farm. Extension granted.
8. Planning Registration – Weekly List No. 03.
9. B&NES – Street Works – 15/01/19 – 21/01/19.
10. Rural Services Network – The Rural Bulletin, 15<sup>th</sup> January 2019.
11. Came & Co – A New Future.
12. Zurich – Insurance quotation.
13. Tim Warren - Paving Apron.
14. B&NES – Housing Newsletter.
15. Rosemary Naish – Common Asset Transfer Consultation.
16. B&NES – Overgrown shrubs and rubble.
17. ALCA – The run u to the election.
18. Chair of B&NES 2019 Charity Events.
19. Rosemary Naish – Village Halls and Recreation Grounds.
20. B&NES – CCG Drop In Session, proposed changes to Maternity Services.
21. Planning Registration – Weekly List No. 04.
22. B&NES – Street Works – 22/01/19 – 28/01/19.
23. Rural Services Network – The Rural Bulletin, 22<sup>nd</sup> January 2019.
24. Development Management – Notification of decision, 19/00024/TCA Buddleia Cottage. No objection.
25. Gigaclear – PC meeting.
26. B&NES – Royal Garden Party.
27. B&NES – Housing Newsletter.
28. Rural Services Network – The Rural Bulletin, 29<sup>th</sup> January 2019.
29. Planning Registration – Weekly List No. 05.
30. B&NES – Street Works – 29/01/19 – 04/02/19.
31. Gigaclear – Statement.
32. Planning Registration – Weekly List No. 06.
33. B&NES – Street Works – 05/02/19 – 11/02/19.
34. WERN – Dangerous and incorrect diversion routes THTC 1883.
35. Rural Services Network – Rural Funding Digest, February 2019 Edition.
36. B&NES – Interagency Bulletin, February 2019.

The following items were received at the meeting:

1. B&NES – Joint Transport Plan Consultation.
2. B&NES – Public Rights of Way Furniture.

### **Min. 3544 – Planning Matters**

New applications

**Planning application 19/00074/FUL, 9 Ridge Crescent – Erection of  
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single storey rear extension following demolition of existing single storey rear extension.

- It was unanimously agreed to support this application.

**Planning application 19/00108/VAR**, Fairash Poultry Farm, Compton Martin Road – Variation of condition 2 of application 17/05748/FUL (Conversion and part demolition of redundant poultry sheds for form 2 No. live-work dwellings and associated access and landscaping works (Resubmission)).

*A Councillor declared an interest in this application and left the room, returning only once a decision had been made.*

- The Parish Council has no view on this application but would refer to the Highways Safety Team.

Planning Enquiry

Bungalow Farm, East Harptree Road – Is the Static caravan at Bungalow Farm authorised or lawful?

Applications pending consideration

**Planning application 18/05724/FUL**, The Annexe, The Dower House, The Street – Erection of single storey kitchen extension.

**Planning application 18/05725/LBA**, The Annexe, The Dower House, The Street – External alterations for erection of single storey kitchen extension.

Councillors had no objection to either of these applications and agreed to leave the final details to the suitably qualified listed buildings team.

**Planning application 18/02543/FUL**, Chew Valley Lake Walking and Cycle Trail, Walley Court Road, Chew Magna – Creation of a leisure trail for walkers and cyclists around Chew Valley Lake (including associated engineering works). **Now amended such that the Eastern Section and Southern Section are now excluded from the application. Permission now sought for North-West Section only.**

Notification of decision

**Planning application 19/00024/TCA**, Buddleia Cottage, The Street – 1x Spruce – remove. NO OBJECTION.

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Notification of Appeal

**Planning application 18/00505/FUL**, Land to South of Widcombe Lodge, Widcombe – Erection of a dwelling (Resubmission).

**Min. 3545 – Financial Matters**

The following invoices were proposed, seconded and agreed for payment:-

SSE, Electricity	£15.50
Dial a Ride	£75.00

The Bank Reconciliation as at 31<sup>st</sup> December 2018 was agreed as a correct record.

Finance Good Practice – It was agreed to review financial practices in either May or June.

**Min. 3546 - Meetings attended**

ALCA meeting – Topics discussed included Village Halls, Public Footpaths, the Housing Development Boundary and green belt and Public Transport (Buses).

**Min. 3547 – Items for the Information of the Clerk**

It was reported that our sponsor would continue to support the Triangle planting this year.

Two aspirational ideas were raised. Could the PC promote social activities and could the PC improve itself by becoming more proactive rather than reactive.

The District Councillor gave a short briefing on Council budgets.

The Chairman declared the meeting closed at 9.20 p.m.

**Min. 3548 - Future Meetings**

12<sup>th</sup> March at 7.30 p.m.

9<sup>th</sup> April at 7.30 p.m.

14<sup>th</sup> May at 7.30 p.m.

Chairman .....

Date Signed .....