

WEST HARPTREE PARISH COUNCIL

Provisional Minutes to be approved at the next Council meeting

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Minutes of the meeting held on Tuesday 13th December 2016 at the Memorial Hall, West Harptree starting at 7.30 p.m.

PRESENT: Mr P Hutton (Vice-Chairman), Mrs R Wakeley, Mr P Wood and Mr T Warren.

APOLOGIES: Mr R Ireland (Chairman), Mrs L Hillier, Mr C Gay and Mr M Taviner. (*Mr Ireland joined the meeting at 8.15 p.m.*)

2 members of the public attended.

Min. 3137 - Approval of Minutes

The Minutes of the Parish Council Meeting held on 8th November 2016 were agreed as an accurate record. The minutes were proposed and seconded and unanimously agreed for adoption.

Min. 3138 – Matters Arising from the Minutes – None.

Min. 3139 – Urgent Business as agreed by the Chair – None.

Min. 3140 - Placemaking Plan

Comments on the assessment were expected before Christmas.

Min. 3141 - Neighbourhood Plan

It was reported that everything had been agreed by an Independent Inspector. A Referendum would take place on 16th February 2016. Thanks were extended to everyone who had been involved in the process.

Min. 3142 – Memorial Hall

A meeting between the Management Committee and the Trustees would take place on 17th December, the outcome of which would be reported at the January meeting.

Min. 3143 – Highways and Pavements

The provision of a 30mph sign on the A368, near Cowleaze Lane would be chased up.

Action: The District Councillor would speak with Stefan Chiffers and the Highway Inspector.

Initials

Silt blocking the drains near the Old Telephone Exchange had been reported.

It was noted that a Parishioner had once again highlighted the speed of traffic using the A368.

A letter would be sent to another Parishioner enquiring about speed reduction measures on the A368.

Min. 3144 – Recreation Ground

The Recreation Ground was in good order. As neither of the Recreation Ground representatives had been able to attend the meeting it was not known if the waste bin had been moved.

Min. 3145 – Assets of Community Value

Information on how to proceed with the ACVs registration was ongoing.

Min. 3146 – Correspondence

The following items had been received and circulated prior to the meeting.

1. B&NES – Street Works 8/11/16 – 14/11/16.
2. Consultation on the launch of the West of England Joint Spatial Plan and Joint Transport Plan.
3. Planning Registration, Weekly List No. 45.
4. Mendip Hills AONB Press Release, 9th November.
5. ALCA – Transport Grant Training.
6. Your Care, Your Way, Decision Day.
7. Margaret Salter – Memorial Hall.
8. Mendip Hills AONB Newsletter.
9. Your Care, Your Way, Virgin Care Contract approved.
10. B&NES – Recreation Ground Litter Bin.
11. ALCA – Neighbourhood Planning.
12. ALCA – DIS 895.
13. B&NES – Street Works 15/11/16 – 21/11/16.
14. Planning registration, weekly List No. 46.
15. Avon & Somerset PCC Newsletter.
16. B&NES – Housing Newsletter.
17. B&NES – Save the date, Neighbourhood Planning Event 25th January 2017.
18. Stefan Chiffers – A368 Traffic speed.
19. CVNP meeting 21st November.
20. ALCA estimated subscription 2017/18.
21. Strategy & Performance – Interagency meetings.
22. Chew Valley Forum meeting 29th November.
23. Planning Registration, Weekly List No. 47.
24. B&NES – Street Works 22/11/16 – 28/11/16.
25. Mendip Hills AONB – New Awards for Volunteers.
26. NHS B&NES – Have your say.
27. WERN – Chew Valley Forum meeting 29th November.
28. Development Management – 16/05732/VAR, Change of Case Officer.
29. B&NES, Street Works 29/11/16 – 5/12/16.
30. Planning Registration, Weekly List No. 48.

Initials

31. Development Management, Notification of decision 16/04469/FUL Tilly Manor. Permit.
32. Development Management, Notification of decision 16/04470/LBA Tilly Manor. Consent.
33. Development Management, Notification of decision 16/05732/VAR Sunnyside. Refuse.
34. RUH Forever Friends Appeal.
35. Chew Valley Area Forum – Follow up.
36. B&NES – Housing Newsletter.
37. B&NES - The Learning Bulletin.
38. Development Management, 16/05845/FUL New application East Barn, Whitecross Farm.
39. B&NES – The Learning Bulletin Consultation request.
40. B&NES, Street Works 6/12/16 – 12/12/16.
41. Planning Registration, Weekly List No. 49.

The following items were received at the meeting:-

1. The Mendip Society Newsletter.
2. Anne Smith – Greenbank Cottage Water.
3. B&NES – Parish Precept Requirements for 2017/18.
4. B&NES – Recycle more leaflet.

Min. 3147 – Planning Matters

New applications

Planning application 16/05845/FUL, East Barn Whitecross Farm, Bristol Road – Conversion of an existing barn to a flexible use comprising tourism accommodation (Use Class C3) and part of the ground floor as office accommodation (Use Class B1).

Planning application 16/05732/VAR, Sunnyside, Whistley Lane – Variation of condition 2 of application 14/03989/FUL allowed on appeal 9th December 2015 (Proposed new vehicular access).

Action: An extension to the return date would be requested for the above applications. Councillors had been unable to achieve a quorum to discuss the East Barn application due to a personal interest being declared and had been unable to view the Sunnyside application online prior to the meeting.

Applications awaiting a response from the Planning Department.

Planning application 16/04987/VAR, Parsonage Farm, Bristol Road – Variation of condition 2 attached to application 14/01960/FUL (Erection of 3no. dwellings (Proposed amendments to plots 9-11 of approved scheme 06/01960/FUL).

Planning application 16/05231/FUL, Sunnyside, Whistley Lane – Conversion and change of use of barn and outbuildings to form 3 bed dwelling.

Initials

Planning application 16/03181/RES. Leacroft House, Bristol Road – Approval of Reserved matters with regard to outline application 14/05899/OUT. (all matters besides access; i.e. appearance, landscaping, layout and scale).

Notification of decision

Planning application 16/04469/FUL – Tilly Manor, The Street – Erection of oak framed porch, re-installation of iron railings and general refurbishments following demolition of existing first floor link porch. Permit.

Planning application 16/04470/LBA – Tilly Manor, The Street – Internal and external alterations to erect oak framed porch, re-installation of iron railings and general refurbishments following demolition of existing first floor link porch. Consent.

Planning application 16/03643/OUT. Sunnyside, Whistley Lane – Erection of 2no. dwellings and one barn conversion with associated works. Refuse.

Min. 3148 – Financial Matters

The following invoices were proposed, seconded and agreed for payment:-

SSE (Electricity)	£30.75
Wallflower Plants	£32.50
Mrs C Robertson (Bus Shelter Cleaning)	£60.00

Min. 3149 - Meetings attended

CVNP meeting where it had been reported that the Neighbourhood Plan had been passed by the Independent Inspector, subject to a referendum on 16th February 2017 it would become part of Planning Policy.

Get Mapping, an annual update.

Chew Valley Forum, Chris Head had been re-elected as Chairman. The Police were in attendance, reports on the Belluton road closure, budgets and shortfalls and the West of England Consultation Joint Spatial Plan and Joint Transport Study.

Min. 3150 – Items for the Information of the Clerk

Flooding – A major flood event took place recently, which was not helped by fields already saturated with water and drains blocked with debris in

Initials

places. The majority of the water emanated from Ridge Lane. Flood prevention measures had helped, but some sites were badly hit. Concern was raised over the new development at Leacroft as the site had flooded. Councillors called for a flood prevention review as certain aspects of the drainage system could be improved.

It was suggested that a flood plan of action would be useful whereby the Environment Agency and Weathermen gave prior warning of possible heavy rainfall. A group to co-ordinate action would need to be organised as in Chew Magna and Chew Stoke. It could also be combined with a Snow Plan. This would not be Parish Council led.

Action: A flood prevention review would be requested. Jim Collings and Martin Shields would be contacted.

An invitation had been received to look at improvements at Burlledge. No feedback had been received prior to the meeting.

The Chairman declared the meeting closed at 8.30 p.m.

Min. 3151 - Future Meetings

10th January 2017 at 7.30 p.m.

7th February at 7.30 p.m.

7th March at 7.30 p.m.

Chairman Date Signed