

WEST HARPTREE PARISH COUNCIL

Provisional Minutes to be approved at the next Council meeting

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Minutes of the meeting held on Tuesday 12th April 2016 at the Memorial Hall, West Harptree starting at 7.30 p.m.

PRESENT: Mr R Ireland (Chairman), Mrs R Wakeley (Vice-Chair), Mrs L Hillier Mr P Hutton, Mr M Taviner, Mr P Wood and Mr T Warren.

APOLOGIES: Mr C Gay.

No members of the public attended.

Min. 3008 - Approval of Minutes

The Minutes of the Parish Council Meeting held on 8th March 2016 were agreed as an accurate record. The minutes were proposed and seconded and unanimously agreed for adoption.

Min. 3009 – Matters Arising from the Minutes – None.

Min. 3010 - Placemaking Plan

A brief synopsis of the Placemaking Plan was given. It was open to a 6 week consultation period prior to it being reviewed by an independent Inspector.

Min. 3011 - Neighbourhood Plan

It was agreed that the CVNP had been a lot of work. It was now at the final draft stage and had been put together to protect the valley. A Chairman's review would take place on 13th April and a final review on the 18th.

Min. 3012 – Memorial Hall

Fundraising was going well, but further 100 Club members were still needed to increase regular revenue.

Action: Councillors would actively seek new 100 Club members.

Min. 3013– Highways and Pavements

Thanks would be sent to those volunteers who had helped litter pick on 2nd April. A further litter pick would take place in the Autumn.

It was noted that fly tipping had taken place at various sites within the Parish and that litter had blown from a refuse lorry at Fairash.

Initials

The Triangle area looked scruffy. It was agreed to give it a good weed and tidy.

A pothole was reported on the Bath Road, half way up the slope near Parsonage Close.

Action: Letters of thanks would be sent to volunteers and the pothole reported to B&NES Highways.

Min. 3014 - Flood Prevention

The flood prevention measures had worked well. Flooding had only occurred in a field at Fairash and just below the Farm Shop which was a great improvement.

It had been confirmed that funding for Stage III had been ring fenced, the work would be carried out in the Summer.

Min. 3015 – Recreation Ground

The Recreation Ground was in good order. Moss growth was less, it would be brushed to remove the remainder.

It was proposed and seconded to accept the quotation from B&NES for grass cutting for the 2016/17 season. All other Councillors were in favour.

It was also proposed and seconded to accept the quotation from GB Sport & Leisure to replace the wet pour surfacing under the junior swings as it represented the best value for money. All other Councillors were in favour.

Councillors thanked the District Councillor who agreed to fund the cost of the work through his Councillor's Initiative fund. There had been no other grants available.

Action: The Grass cutting contract would be signed and returned to B&NES.

Letters of regret would be sent to the other Play Equipment Contractors. The District Councillor would deposit funds into the Parish Council account.

Initials

Min. 3016 – Ultrafast Broadband

There was no further update.

Min. 3017 – Britain in Bloom Competition

There was no update prior to the meeting.

Min. 3018 – Bus Shelter

It was proposed and seconded to purchase paint following an offer to re-paint the Bus Shelter. All other Councillors were in favour.

Min. 3019 – Noticeboard

Further to the refurbishment of the White Rose Beauty Salon, it was agreed to reinstate the Noticeboard it its previous position.

Min. 3020 – Correspondence

The following items had been received and circulated prior to the meeting.

1. Jacob Rees-Mogg – Acknowledgement.
2. GB Sport & Leisure – Quotation.
3. B&NES – Voters choose to keep current Leader and Cabinet system.
4. B&NES – Interagency Bulletin, March 2016.
5. B&NES – Parish Thank you Reception, 20th April, 6-7 p.m.
6. B&NES – Parishes Liaison meeting briefing note No. 2.
7. ALCA – In Short.
8. Came and Company – Insurance documents.
9. ALCA – Parish Councils as Statutory Consultees.
10. ALCA - Technical consultation on implementation of planning changes.
11. Agenda – CVNP Steering Group meeting, 23th March.
12. CVNP – NP challenged by JR>
13. ALCA – Consultation on changes to planning summary.
14. ALCA – Latest news and funding from the NALC.
15. Postponement of Trustee Network meeting, 29th March.
16. Draft minutes and minutes from the Parishes Liaison meeting, 24th February.
17. ALCA – Third communication on audit for smaller councils.
18. Came & Company – Council Matters Spring 2016.
19. ALCA – Invitation to WWUs Annual Stakeholder Workshop.
20. Broadband Universal Service Obligation consultation.
21. Mendip Hills AONB Newsletter.
22. Police & Crime Commissioner – Notice of Election.
23. Parishes Online – Mapping Update.
24. Chew Valley Transport Strategy.
25. ALCA – Up2Date.
26. ALCA – National Living Wages briefing note.
27. Planning Application 16/00931/TCA – Decision notification.
28. In Short ALCA News.
29. B&NES Area of ALCA – Agenda 13 and notes.
30. Michael Rowan – West Harptree Play Space.
31. ALCA B&NES Group papers.
32. A Practitioners Guide to proper practices.
33. Reminder – Interagency meeting 20th April.
34. B&NES – Training briefing for Parish Councils.
35. CVNP – Draft Plan.
36. ALCA – Technical consultation on planning changes.
37. Police & Crime Commissioner – List of Candidates.

Initials

The following items were received at the meeting.

1. Jacob Rees-Mogg – Thank you.

Min. 3021 – Planning Matters

Reference No. 15/00731/UNDEV, Mendip View, Bristol Road, Re: Unauthorised development. No update was available prior to the meeting.

Action: The District Councillor agreed to progress the matter.

Notification of decision

Reference No. 16/00931/TCA, Rosecroft Farm, The Street – 2x Silver Birch – crown reduce.

- No objection

Min. 3022 – Financial Matters

The Financial Orders would be reviewed shortly.

Councillors viewed and approved a bank reconciliation for the quarter ended 31st March 2016.

To acknowledge payment of £13.69 to Came & Company who had sent an incorrect remittance advice.

The following invoices were proposed, seconded and agreed for payment:-

SSE Southern Electric, Bus Shelter and Street Lighting	£ 16.15
ALCA, Subscription	£ 75.43
Mrs J Burdge, Clerks Wages and Expenses	£1,342.95

Receipts

To acknowledge the following receipts:-

HM Revenue & Customs, VAT Repayment	£ 143.47
Bath & North East Somerset Council, Half Precept	£4,000.00
Bath & North East Somerset Council, Half Parish Grant	£ 170.00

Min. 3023 - Meetings attended

The Chew Valley Neighbourhood Plan March meeting had been attended, the ALCA meeting and the Chew Valley Forum meeting would be attended during April.

Initials

Min. 3024 – Urgent Business as agreed by the Chair - None

Min. 3025 – Items for the Information of the Clerk

The District Councillor gave an overview of the West of England Devolution proposal.

The Chairman declared the meeting closed at 9.00 p.m.

Min. 3026 - Future Meetings

10th May at 7.30 p.m.

14th June at 7.30 p.m.

12th July at 7.30 p.m.

Chairman Date Signed